

**SELECTBOARD MEETING  
TUESDAY, JUNE 5, 2018 at 6:00 PM**

Those attending: Michael Hogan, Fred Ducharme, Jack Daniels, Will Ameden, Bill Wheeler, Cynthia Stuart, Erma Perry, Michael Rushman, Greg Burt, Susie Socks, Chuck Talbert, Steve Godin, Stan and Angela Barosky, Gwen Hallsmith, John Cookson, Charles Marian, Jeff Haslett, Ben Davis, Bobby Searles, Karen Deasy, Dale Brown, Michelle Leclerc, and Betty Ritter

1. The meeting was called to order meeting to order 6:00 pm by Mike Hogan, chair.
2. Approve Agenda – Jack 1<sup>st</sup>, Fred 2<sup>nd</sup>. Mike then asked if there were any additions. Jack would like to add under other business: playground update, ambulance service update and budget update. Betty would like to add outdoor consumption permits for The Den (Harry’s Hardware), dog complaint, public gathering ordinance, and executive session to discuss a civil matter with William Ameden-Town Constable. Motion passed with the additions.
3. Approve Minutes of:
  - a. May 15, 2018 – A motion was made by Fred and seconded Jack. Motion passed.
  - b. Public Hearing, May 22, 2018 – Road Reclassification – Fred moved that we accept the minutes as printed and seconded by Bernie. Motion passed.
4. Public Comment:
  - a. Mike Rushman read a letter regarding junk yards around the town and is concerned regarding the amount of “junk yards” in Cabot that do not even have a Conditional Use Permit. He submitted a letter that Betty will send to all Selectboard members.
  - b. Stan and Angela Barosky wanted to address the Board regarding the speeding on West Hill Pond to Cabot Road including unlicensed dirt bikes, ATV’s, four wheelers and the amount of trash they are dumping. Mike suggested that they would talk to the Sheriff’s Department. Chuck Marian on Dubray Road had issues and he took pictures and told them they should go to the state police department with the pictures. The Selectboard will be adding various roads for the Sheriff’s Department to fit into their patrol schedule to address these kinds of issues. Stan thanked the Selectboard and Chuck for the suggestions.
5. Contract Renewals:
  - a. Faith in Action – Cynthia Stuart is the new executive director for Faith in Action and discussed the renewal of their lease at the Masonic Hall. She reviewed what the organization does for the Town of Cabot and was looking for a different rate on the monthly rent consisting of paying for the electricity and heat. Jack would like to discuss it and review the monthly fee and will get back to her.
  - b. Recycle Center – John Cookson’s contract is acceptable except for a use of a bathroom. The bathroom will be ready by July or August. Jack would like to make the motion to provide Mobile Waste Collection and Disposal Service for the period of July 1, 2018 – June 30, 2019 under the same terms and conditions. Fred 2<sup>nd</sup>. Motion passed. Ben Davis spoke about composting in Cabot and that we are not required to accept composting at this time. Jeff made positive comments about the help at the recycling center.
6. Old Route 2 – John Cookson talked about the road being in very bad condition with pot holes and lots of sand on Old Route 2. He took many pictures and distributed them for the Board’s review. Ted has some suggestions. Jack would like to look at the project for next year’s budget.
7. Junk cars on Lovely Road – John Cookson discussed the problem. Jack would like to take an

inventory of the properties that have junk cars or an accumulation of metal and/or garbage around Cabot.

8. Preliminary Audit Discussion – Material Weaknesses were reviewed. Jack stated there are a number of policies suggested by the Auditors and Betty advised she is working on them. The Board will be writing a response to the audit findings. This response will be sent to the auditors and also published in the annual town report.
9. Sawmill Space – Chuck Marian VT CNC reviewed his proposal. A discussion about the particular needs of this space and questions were asked by Jack, Mike, Karen, Bernie and John Cookson. Karen will call Green Mountain Power tomorrow regarding the electrical needs of this business. Further discussion will be tabled until the next Selectboard meeting on June 19<sup>th</sup>.
10. Nighttime Noise Ordinance – This item was tabled at this time.
11. Demolition of 3466 Main Street – it is 2466 Main Street. The road crew will dig up the diesel tank on the property. Karen has done a rough draft of the demolition proposal. The bids will be done by the end of July and the demolition should be completed by the end of August. June 28 the Fire Dept. Working Group will be meeting again. Bobby Searles is wondering when the town has voted on it. When does the town vote on the project? Mike said there will be an advisory vote in August 12<sup>th</sup> during the primary asking the town to give the Board approval to look for various sources of funding. The Board is planning to build the fire building thru grants and donations with minimum cost to the taxpayers. Jack, Mike, Bobby, John, Steve, and Jeff Haslett discussed the Fire Department and Jeff would like to be part of the Advisory Group. Mike invited Jeff to attend any of the meetings as they are public.
12. Water and Wastewater –
  - a. The Danville Water Line Project is going well. Aldo and Karen will be making a list of what needs to be worked on.
  - b. Mike, Karen, Will Ameden, and Betty were trained on the VT Alert system which will be beneficial for emergency notification and also for things like notifying water and wastewater customers and other town-wide notices.
13. Road Commissioner
  - a. State Study Signage – Cabot will be conducting a speed study at Joe’s Pond and Dubray Road and it was asked if we could install a sign for the summer camp area and a slow-children play sign. Jack would like the Board to consider the two signs for the camp areas. Jack made a motion to install two signs on the West Shore road that state: Summer Camp Area or slow down summer camp area and to have them up ASAP, with a second by Fred. Motion carried.
  - b. Facts and Findings for Road Discontinuance – Highways 13, 15, 44, 55, and 57 – They are almost complete and will be ready for the June 19<sup>th</sup> meeting.
  - c. Road Discontinuance for Highways 54, 63, 80 (Wheeler Road), and 64 date for site visit: We will do the site visit on July 10 at 5 pm, and a hearing at 6:30.
  - d. Other business – The road crew has been looking into getting a uniform service instead of a clothing allowance. Pants, long sleeve shirts, shorts, short sleeve shirts and reflective jackets. The amount fits in the budget. Ted moved to have the road crew go with a uniform contract in lieu of their clothing allowance starting July 1, 2018 with a second by Fred, motion carried with Bernie abstaining.
  - e. Notice of intent form for a Municipal General Roads permit that needs to be filed by filed by the town before July 1, 2018.
  - f. The new sign project has begun on Route 215 South.

- g. The intersection on the bottom of the Danville Hill Road which has a base for flowers has been driven over and needs to be replaced. We need to look at realigning the bottom of the hill. Bobby discussed the need to not square it off due to delivery trucks, Cabot trucks, etc. This is an ongoing discussion and Bobby Searles expressed interest in being involved in further discussions.
- h. Ted is very disappointed with whoever did the line striping in Cabot. The state paid for the line striping. Jack said Hardwick put down new material for line striping as an experiment, and we should check this.
- i. Gwen Hallsmith has a petition on a gate that has been put up on the blocking access to the trail that comes into the village. The gate should be modified for access for walkers and bikers. Gwen would like to have that put on the agenda for a future meeting.

#### 14. Town Clerk

- a. Orders – They have been signed.
- b. Financing Bid for Fire Department Land and demolition of current structure (2466 Main Street) – Bank has two bids for \$100,000 Union Bank 1.99% fixed rate for four- year term and Passumpsic Savings Bank 2.25% fixed rate for four- year term. People’s United Bank did not send in a bid. Jack moved that except the Union Bank bid for 1.99% for four years with a second by Fred, motion carried. The loan amount will be paid off over four years beginning in FY20.
- c. Betty would like to have the first Board Meeting in July on Monday, July 2<sup>nd</sup> instead of July 3<sup>rd</sup> with the second meeting to be on Tuesday, July 17<sup>th</sup> at 6 pm.
- d. The town received a late veteran exemption. Betty is asking the select board to make the decision on accepting this late filing. Ed Burkhart from the Vermont Office of Veterans Affairs asked if we would try to process his exemption. Fred motioned that we approve the exemption, with a second by Jack, motion carried.

#### 15. Other Business

- a. Playground for the Library: Karen, Brad, Betty, Kathleen and Beth met with Jim Carrian from VLCT regarding the placement of the playground. He did make some recommendations and Karen will do a write up on these recommendations. On Tuesday, June,12 at 6 p.m. the Library will have a variance hearing with DRB and Karen suggested that a Selectboard member be present. Jack will go to the variance meeting. Karen has also spoke with Judy Pransky regarding the grading of bank which is close to the property on Cabot Commons.
- b. Ambulance Service Update – Jack talked with Sheila Brown regarding the ambulance Service. Jack has tried to get in contact with Marshfield ambulance service and will have more information at the next Selectboard meeting.
- c. Budget Update – Jack would like to have for the next meeting a budget projection through June 30.
- d. Outdoor Consumption Permits – July 4<sup>th</sup> and August 11<sup>th</sup>. Jack moved to approve the outside consumption permits for the above dates with a second from Ted, motion passed.
- e. Dog Complaint – received a dog complaint from Stephen Hogan against Beth Herrick. Jack proposed a dog hearing with Beth Herrick and Stephen Hogan. It is tentatively scheduled for the next meeting June 19<sup>th</sup> at 5:00 before the select board meeting.
- f. Public Gathering Ordinance – Mike discussed the ordinance. Jack would like to contact legal counsel on some suggested changes. Jack did have some other language regarding agricultural gatherings. Bobby and Greg asked questions regarding exemptions which were discussed. Mike asked for any additional edits or recommendations be sent to the Town Clerk. The Selectboard would alike to adopt this ordinance as soon as possible.

16. Executive Session: A motion was made to go into Executive Session to discuss a civil matter by Jack with a second by Ted. Motion carried. The Selectboard went into Executive Session at 8:34 pm.
17. The Selectboard came out of executive session 8:48 pm
18. Adjournment: A motion was made by Mike and seconded by Fred. motion carried. Adjourned at 8:35 pm.

Respectfully submitted,

Betty Ritter, Town Clerk/Treasurer