

**SELECTBOARD MEETING**  
**Tuesday, September 19, 2017 at 6:00 PM**

Those in attendance were: Mike Hogan, Fred Ducharme, Bernie Shatney, Karen Deasy, Michelle Leclerc, Betty Ritter, Irv Robbins, Nate Pion and Wayne Elliott

1. The meeting was called to order by Mike at 6:00 pm
2. A motion was made by to approve the agenda by Bernie seconded by Fred. Karen would like to add Seth Gardner under project update and move Water/Wastewater to 5. Motion passed with the additional agenda items.
3. Approve Minutes
  - a. September 5, 2017 Selectboard Meeting – A motion was made by Bernie and seconded by Fred to accept the minutes as printed. Motion carried.
  - b. September 12, 2017 Special Selectboard Meeting – A motion was made by Bernie and seconded by Fred to accept the minutes as printed. Motion carried.
  - c. September 12, 2017 Grant Hearing – A motion was made by Bernie and seconded by Fred to accept the minutes as printed. Motion carried.
4. Public Comment – There was no public comment.
5. Water/Wastewater
  - a. Planning Loan Application Karen discussed that the preliminary work has been completed. Aldrich and Elliott are here to discuss the project to replace the water lines on Danville Hill. Nate from Aldrich and Elliott discussed the project. Construction cost be around \$750,000 with a total cost \$1,000,000. They will work on this project in order to schedule trying to get this out to bid by spring of 2018 to contractors with preliminary work beginning this fall. Nate discussed the Agreement and time line of the project. Aldrich and Elliott would like the agreement approved tonight and there can be some conditions. The total agreement for the preliminary work would be \$53,500. Mike motioned that we approve the replacement of the Danville Hill Road water line with the condition to only do the preliminary design work until the bond vote is approved on the special election on November 7, 2017 seconded by Bernie. Motion passed.
  - b. Construction Bond – Nate discussed the application. They did add a small buffer of \$1,500 for attorney fees and for the informational hearing. Betty, Karen and Nate have been working on the financial paperwork. It does require authorization from the Selectboard. A motion was made by Fred to approve the planning loan application for \$55,000 loan for the Danville Hill Road project with a second by Bernie, motion passed. Mike then made a motion approve the Bond documents for the bond vote which will take place on Tuesday, November 7 with the informational meeting being on November 1, seconded by Fred. Motion carried.
6. Ambulance Service Update – Mike and Jack attending a meeting at Barre town last week and talked to Chris Lamonta. They discussed stipends for the volunteers and might have to be increased to give an incentive to have more people involved with the ambulance. Chris will send a schedule and what Marshfield was thinking of doing. He also gave a copy of a Mutual aid agreement. Mike also discussed renewed interest in volunteers in Cabot. Jack and Mike are going to continue to work on it with Sheila Brown.

7. November Special Town Meeting, Public Hearing & Australian Ballot Vote for Jan 1 2018 to June 30, 2018 Budget – The ballots will contain the general fund, highway fund, Danville Hill water project, DRB, and public safety.
8. Current Issues – List of Works in Progress or Completed projects:
  - a. Fence at the old gym is going to be done. The highway crew will mark the area for dig safe in a couple of weeks.
  - b. Fence at Tim Gochey’s apartment has been removed. Next year there will be a sidewalk there.
  - c. Neighborhood watch is still under consideration.
  - d. Aldo has said that the gate at the new town garage is finished.
  - e. Danville Hill Road on Linda Savoca. Karen has talked to Better Back Roads funding to fix that area, lowering the water and storm water filtration areas. The material taken out of there will be put on the Bayley Hazen Road.
  - f. Cross walk painting done.
  - g. Karen has been told that the state has a contractor for signage and we have to wait on them.
  - h. The Sawmill Dam is a work in progress.
9. Road Commissioner
  - a. Project Update – We received a quote from Northeast shoring for a trench box. It will come out of water/wastewater budget. Fred motioned to buy the aluminum trench box for \$5,370, with a second by Mike. Motion passed.
  - b. The permits for Porter Road are in the hands of the state. It will be a spring project. VT Dept of Emergency Management to extend the grant to next year. Green Mountain Power will be sending a check for the project.
  - c. Karen has received a request from Seth Gardner who rents the property on the Deneeragard property. He has talked to Aldo regarding the ditching on that property. Fred made a motion to do the ditching, with Bernie seconded. Motion passed.
  - d. Reclassification of VT Route 215 was discussed. We can either approve the reclassification or wait until we receive a letter from the Department of Transportation with the minor changes. Mike would like to defer until we received the changes.
  - e. Culvert Ordinance – Karen has made the revisions as of last week’s meeting and this will give guidance for landowners. Fred motioned that we accept this policy with a second by Bernie, motion passed.
  - f. Right of Way Policy for Utilities – Fred motioned that we accept this policy with a second by Bernie, motion passed.
  - g. Traffic Ordinance – reviewed the ordinance. We can also issue tickets for parking violations. Motion to approve the amended Traffic Ordinance. Fred motioned that we accept this ordinance and seconded by Bernie, motion passed. The Selectboard will come into the office to sign a clean copy.
  - h. Irv Robbins discussed the extra use on Last Road with the Route 2 project. He would like a couple of loads of gravel to help out the road. Karen said they have put gravel on one section. Irv would like the ledge section with gravel. Mike would like to do the discussion when more of the board is here.

10. Town Clerk's Office
  - a. Orders – the orders were passed around and approved.
  - b. Administrative – Betty talked to Dick Payne and he is resigning from Regional Planning. We will need a replacement. Betty would like to have a letter sent to him for all his work. Karen thinks that we should advertise for a replacement. Karen will ask the planning commission to see if they would like to do.
  - c. The personnel policy will be signed when it's a full board.
  - d. Betty has a letter from the town attorney regarding the invoice of charging the school for the act 46 election and the budget re-votes.
  - e. A bill introduce that each town provide police coverage. Mike said this is done all the time.
  - f. Monday, September 25<sup>th</sup> is the blood drawn at the Willey Building in the Red Cross bus. Sponsored by Burt's Apple Orchard, Cabot Store, Den and Cabot Creamery, and CCA
  - g. The grant for the paving bid for 2016 grant has been received.
  - h. Health Insurance increase is 9.2%.
  - i. Betty has a letter to be submitted to the auditor by Monday after it was reviewed by the Selectboard.
  - j. Review of upcoming meetings – October 3<sup>rd</sup> is the meeting of the fall foliage in Cabot and would like move the regular SB meeting to Wednesday, October 4 at 6 p.m. The first meeting in November is the 7<sup>th</sup> and that we will need to change the Selectboard Meeting to Monday, November 6 at 6:00 p.m. and the November 21 meeting would like to change to Monday, November 20 at 6 PM. Also, a reminder that the office will be closed on Monday, October 9 for Columbus Day.
  
11. Other Business –
  - a. Dog issue – Kempton Randolph put up a fence to keep the dogs in. Betty called Andrew Gilbert to see if he still wanted to still to a hearing. He would like to see if the fence will solve the issue. No formal complaint as of now. Mike would like to get the dog ordinance finalized once Ted comes back.
  - b. Bernie asked if the soil results have come back yet. Karen has not received anything.
  
12. Adjourn – Fred made a motion to adjourn the meeting, Bernie seconded. Motion carried. The meeting was adjourned at 7:31 pm.

Respectfully submitted,

Betty Ritter, Town Clerk/Treasurer