

SELECTBOARD MEETING

Tuesday, September 5, 2017 at 6:00 PM

Those in attendance: Ted Domey, Mike Hogan, Jack Daniels, Bernie Shatney, Fred Ducharme, Judy Pransky (for a short time), Karen Deasy, Laura Martin, Sharon O'Connor, Michelle Leclerc, and Betty Ritter

1. The meeting was called to order by Ted Domey, Chair at 6:00 pm.
2. Approve Agenda: A motion was made by Fred and seconded by Mike. Ted then asked if there were any additions or corrections. Jack would like to add under Other Business CCIF Appointment and Karen would like to add the zoning opinion, Mike would like to add under #11: discussion with sheriff and Fred would like to go into executive session to discuss personnel issue. The agenda was then approved with the changes.
3. Approve Minutes
 - a. August 15, 2017 Selectboard Meeting – Item 18 should be changed to September 12th for policy meeting instead of September 5th. A motion was made by Mike and seconded by Fred to accept the minutes as amended. Motion passed.
 - b. August 31 Special Selectboard Meeting – A motion was made by Mike and seconded by Ted with the letter to Fothergill, Segale & Vally, reponse to change the responses. Betty will send these to Linda at Fothergill. Motion passed as amended with Fred and Jack abstaining as they were not at the meeting.
4. Public Comment – There was no public comment.
5. Ambulance Service Update – Jack went over the ambulance service. He discussed with members of East Montpelier and from Barre Town personnel. Choices are: Contract out Monday – Friday to East Montpelier or Barre Town and volunteers on the weekends or have them take over completely. Jack will be meeting with Barre Town next Wednesday. The Tuesday night meeting for the Ambulance will be cancelled until further information is obtained. Betty will put it on front porch forum that the meeting is cancelled and Jack will notify Sheila Brown.
6. Rec Committee:
 - a. Concessions – Laura Martin discussed the concessions trailer down the Rec Field for soccer games and would like to keep the trailer down there during the soccer games. Fred motioned to let the Rec Committee keep the trailer there for the duration of the 2017 soccer season. Bernie seconded, motion carried.
 - b. Pavilion vandalism – Jack was thinking of putting signage such as no trespassing after dark along with video cameras. Fred thinks lights should also be installed (such as motion lights). It was suggested that we move the picnic tables to Sawmill for storage for the winter or anchor them to the floor. Laura Martin said they took soccer balls and other equipment. The locks have been changed this last week with Lynn having the only key. The other keys will be kept in the Town Clerk's office. Mike made a motion that we put \$500 for the six-month budget for the purpose of putting lights, signs and what else need to be done for this area of the Town. Jack would like to amend it to \$1,000, Ted 2nd. Motion passed.

7. November Special Town Meeting, Public Hearing & Australian Ballot Vote for Jan 1 2018 to June 30, 2018 Budget – We will need a Public Hearing on October 30 prior to the November 7 vote to inform the residents of the budgets for the General Fund, Highway Fund, Bond for the water, DRB establishment to replace the Planning Commission and Zoning Board of Adjustments. A special section should be published in the town report for the six-month budget. Karen will have the six-month budget for water and wastewater ready by the end of the week. Karen was wondering when do you collect taxes for those six months? Betty will check with Lina at the Town of Walden to see how they worked this out.
8. 2016 Financial Audit – Betty will send Linda the response from the Selectboard. Michelle had a suggestion in going back to Water and Wastewater to be separate entities again. It's easier to get accurate Profit & Loss and Balance Sheet. That was changed as of January, 2017. The Selectboard agreed to go back to two separate companies.
9. Select Audit Firm – Sullivan & Powers and Batchelder. Betty researched the references from various Town Clerks and both companies had favorable reviews. Mike has researched the two and Sullivan and Powers had better references. Mike would like to go with Sullivan & Powers. Jack would like to ask Sullivan & Powers commit to three years and give us a cost proposal. Betty will be contacting them tomorrow to ask them for a 3-year commitment and the price for the audit for three years.
10. Selectboard Update – This item is also #11 is the same as incomplete projects, therefore these two items were combined. Jack suggested that in the 6-month budget for small projects that crop up in the amount of \$5,000 and the one-year budget of \$10,000.
 - a. Fence around the old gym – We had dig safe come out, and Aldo will have the highway crew take care of this.
 - b. Fence at the Tim Gochey's apartment to be removed – The state is supposed to take that down this fall. Karen has an email into the state. If they are not going to do it, Karen will have the highway crew take it down.
 - c. Neighborhood Watch – Mike will work on this. Betty indicated that Linda Savoca is very interested in developing this. Mike will check on this.
 - d. The gate at the new town garage needs to be set back – The gate can stay but the concrete blocks need to be moved. The sand piled has to be moved, (highway crew will do this).
 - e. Finishing the problem at Savoca residence. (Jack advised that he talked with Linda Savoca since they have worked on this problem.)
 - f. The sign package from the state never got done – Karen has an email out to the state regarding this.
 - g. Sawmill Dam incomplete – FEMA is still dragging their feet on this project. CDBG has funding for this project. Karen has let Ed Larson know of the progress. The Town should be purchasing this property by the end of the year.
 - h. Road Classification – Other ordinance and policies are more important than the reclassifications. We will look at this again in the future.
 - i. We also need to make a list of small properties owned to have the residents vote on to sell.
 - j. Road Reclassification – As of right now, we will put this on hold as we are working on other items that need to take priority.

At this pointed Ted recessed the meeting at 7:00 p.m. for the hearing on Public Comment on Transition of Zoning Board to DRB (Development Review Board). This was then reconvened at 7:11 p.m.

- i. Sheriff – Mike checked with the sheriff's department and they would be happy to do more

patrols, but he just does not have the staff. We will pursue this with the state police on working something out between Marshfield, Cabot, and Plainfield (or Walden), and also check into the possibility of forming our own police department.

11. This was covered under Item #10.
12. Washington Electric Town Highway Permit – for tree trimming permit on Cross Road. Aldo has looked at it and had no objection. A motion was made by Mike and seconded by Fred to approve the permit. Motion passed.
13. Water/Wastewater – Karen has the draft report for the Danville Hill Road replacement. Karen has a meeting with Aldrich & Elliott and Jim Brimblecombe on Thursday to review this project.
14. Road Commissioner
 - a. Project Update – Porter Road and Green Mountain Power will sign their easement on the land owners she has heard from. Karen will be asking for an extension for next year. Green Mountain Power will give us the money for the match in September and it needs to be reserved for this work.
 - b. There was a complaint by a neighbor regarding the fill that was put down to Larry's Field, and we will be required to do some soil testing by the State. (This is the soil that was approved to move from the old Town Garage.) Karen is going to check with the state to see if the charge of the testing will be covered under the grant. Bernie is against the soil testing but it will have to be done.
 - c. Paving – paving is complete. They had to fix Walbridge Road entry and will slightly over our bid (\$15) +/-). The shoulder gravel needs to be done and Karen is getting proposals from Pike and J.A. McDonald. She is also getting proposals on Route 215 and South Walden Road mid-line striping and fog lines. When Karen submitted the grant, we have to pay the invoice in full but we are having a cash flow issue for paying the whole amount. We are working with the State of Vermont to see if we can get reimbursed for the State's share. The TA65 form from the Vermont Transportation for the final payments needs to be signed. Jack motioned that we sign this with a second from Fred, motion passed.
15. Town Clerk's Office
 - a. Orders - done
 - b. Administrative - none
 - c. Review of upcoming meetings – September 12, policies continues after the Garage Grant.
 - d. Liquor License – The Den (for porch use) –Jack made a motion to approve the request with a second from Fred, motion passed.
16. Cabot School Update – Jack discussed the Cabot Academy update. 501C3 entity would be voted on. The goal to make the school pre-K thru 12. Jack reviewed what the group has been discussing.
17. Dog Issues
 - a. Library – will meet with the Library Trustees. Jack thinks we should grandfather clause Apollo. A motion was made by Jack to grandfather clause Apollo stay in the library, as long as when Kathleen lets him out he needs to be on a leash, this was seconded by Fred, motion passed.
 - b. Gilbert – we will schedule a discussion with Randolph Kempton on the Andrew Gilbert complaint September 19 at the next Selectboard meeting.
18. A motion was made to go into executive session by Jack and seconded by Mike. Motion passed. It

was then motioned by Jack and seconded by Fred that we begin executive session. Motion passed. We entered in executive session at 8:36 p.m. for the purpose of status of a dog complaint and personnel matter.

19. We came out of executive session at 8:52 pm.
20. Other Business
 - a. CCIF appoints there are three people Jackie Folsom Frank Kampf and Chuck Talbert. There should be six of them. We need to find three or more people and put it on Front Porch Forum. Ask R. D. Eno to see if he would like to join CCIF but not as chair. Jackie is the Chair at this time until Town Meeting in March, 2018. Jack and Mike are going to ask a few people.
 - b. 3075 Main Street – They have denied the application for two apartments permit. It will be delivered to Leonard Spencer tomorrow by Will Ameden, the town constable. Val has tried to get a report from the state and trying to get them inspected by the Fire Department. Only way to get the apartment people out we would have to file violations with the environmental court. He has 30 days to appeal.
21. A motion was made to adjourn 9:05 p.m. by Jack and seconded by Fred. Motion passed.

Respectfully submitted,

Betty Ritter, Town Clerk/Treasurer