

SELECTBOARD MEETING AGENDA

Tuesday, August 1, 2017 at 6:00 PM

Those in attendance: Ted Domey, Mike Hogan, Jack Daniels, Bernie Shatney, Fred Ducharme, Karen Deasy, Richard Aronson, Don Mitchell, Harold Houston, Irving Robbins, Michelle Leclerc, Betty Ritter

1. The meeting was called to order at 6:00 p.m.
2. Approve Agenda – A motion was made by Bernie and seconded by Jack. Ted asked if there were any additions, corrections, or deletions. Mike would like to add the email received about the Manifestivus under Other Business, Jack would like to add CCIF, and Karen would like to go into Executive Session for a legal matter. Ted proposed that CCIF also be added under Other Business and Item 14 would then be Executive Session and Item 15 would be to adjourn. A motion was made by Mike and seconded by Jack to approve the amended agenda. Motion passed.
3. Approve Minutes –
 - a. July 18, 2017 Selectboard Meeting – A motion was made by Jack and seconded by Bernie, motion passed.
 - b. Town Plan Meeting – A motion was made by Jack and seconded by Mike. Motion passed. It will be on the August 15 meeting that the Selectboard will adopt the Town Plan. Ted wanted to give everyone a little more time to read through this.
 - c. Dog Hearing – The letter will be delivered to Andrew Adams by the constable as a follow up to the email that Ted sent to him. Jack motioned that he would like to postpone the minutes passed to correct the minutes, Mike seconded, motion passed with Fred abstaining due to his absence at this hearing.
4. Public Comment –
 - a. Jack went to the school board meeting and stated that there would be a Public hearing next Wednesday and urged people to attend.
 - b. He also mentioned there's a drainage problem coming down Danville Hill Road into one of the buildings. Karen thinks there might be a water leak. It will be checked tomorrow.
 - c. Harold Houston asked who did the engineering at the old town garage. Karen mentioned that it was Watershed. He wanted to know how does Larry Gochey get all the fill? He did not get all of the fill. There were other people that answered Karen after she put an ad in the newspaper asking the town people if they wanted any fill, along with posting the post office and the town office bulletin board. He stated that he did put his name in last year for some fill and was never contacted. He would also like Karen to look into the ledge at the end of the road.

- d. Irving discussed the water issue about the school. He is wondering if it is clear if the town can use the town excavator to fix the water issue. Karen will discuss this with Pete Ackermann. In the meantime we will be checking into this to see if the Town is allowed to do the work on school property without the authority of the district.
5. Proposed Rental Codes – Mike has worked on the Rental codes and used the St. Johnsbury as a model. He would like to recommend forming a subcommittee. He would like to have Rich Aronson help him out. All the statutes are correct. Mike said that they need more time to make it correct. Ted would like to only have two select board members to do the codes otherwise each meeting will need to be warned. Mike, Jack, and Rich will review the rental codes. Ted moved that a subcommittee be formed to work on these proposed rental codes consisting of Mike, Jack, and Rich, with a second by Fred, motioned passed. Motion passed.
6. Budget for GF and HF up to and including June 30, 2017 Review – Jack will like to table this to the next meeting. A motion was made by Fred, seconded by Bernie, motion passed.
7. Water/Wastewater
 - a. Karen discussed the water issue on Danville Hill Road. Utility Partners will look into that tomorrow. If there is a problem, they will have Gravel Construction work on it since they are down the road.
 - b. Karen would like to know if the highway crew will be able to get certified to work on the water lines and not be dependent on outside sources all of the time. Fred thinks it would be a benefit the highway to work on the line. Karen will look into it. Mike thinks that the town might need to purchase a trench box. Bernie motioned that we look into this certification and have one of the highway crew certified with a second by Fred, motion carried.
 - c. We had our first meeting with the engineers on the water lines. Once the report is done Karen will start the process.
8. Public Gathering Ordinance Discussion – Mike has the 2nd draft of the ordinance. Mike would like to have it gone thru a few more times to make sure it is good. Betty will send it to VLCT to have them review. He would like to title it: Public Assembly Ordinance.
9. Draft Town Audit Report – Jack saw no red flags in the audit report. Jack will do a response to the auditors for the findings.
10. Selectboard Chronicle Article – Ted would like to know if anyone has any info in the article that the other select board members. Mike is writing a note on for the tax bills of the upcoming budget vote. He will be willing to add that to the article.

11. Road Commissioner
 - a. Project Update – The road will be opened by the end of the week. Karen will put a notice on Front Porch Forum that the road will be opened by the end of the week. We received the speed study on Elm Street. We don't have much of a speeding issue on the Elm Street. No one has gone over 29 mph. Mike would like a counter down by his house. We did receive notice from the state funded grant of \$12,000 for work on Cabot Plains Road. There's a 20 % match. Cabot will be paying \$2,400.
 - b. For Sawmill Dam we found out that FEMA would like to do a phase 1 review on the property where the wastewater plant is. We have already done that and Karen has sent them that report and hoping this will take care of this qualification.
 - c. Old Garage Update – Karen received an email from Paul Yamamoto regarding three trees that were cut down. He would like the town to replace the trees with some other plants. Jack would like to go ahead and get that done. Karen would like to do it before the closing of the grant. Jack would like to involve Slim in planting the trees. Mike motioned that we replace the trees with a second by Fred, motion passed.
 - d. Draft Driveway and Right of Way Policy. Karen passed out a proposed policy Read it and discuss for next meeting.
 - e. Linda Savoca's project Doug Newton came out and do some ditching and culverts above that property. Until we lower the road there isn't space to do anything else. Jack would like for us to try something to get this fixed. Karen will look into getting a berm put in. Fred and Jack would like this to happen.
 - f. Jack would like to know when roadside mowing will be done. Karen said not until August 21st. Jack would like the highway crew go out with weed whackers to clear out the entrance of the dirt roads to the key intersection in the interim period. Don would like it done right before the 4th of July before it reseeds.
 - g. Fred and Jack would like to have the crosswalks done now and not wait for school to start. Fred would like it to be schedule sooner for next year. Everyone agrees with it.
 - h. JA McDonald did contact Karen to see if the 4 acres off of route 2 will be used for the project on route 2 for the use of the land.

12. Town Clerk's Office
 - a. Orders - Done
 - b. Administrative – Special event application for Hooker Mnt. Farms Distillery to participate with the open house at the The Den on August 19th. A motion was made by Jack and seconded by Mike that we approve this Special Event application. Motion passed.
 - c. Betty passed out a schedule for the select board for the month of August.
 - d. Betty and Mike had a telephone conference with VLCT regarding the personnel policy and passed it around for everyone's comments. If we include their recommendations, it will then be reviewed by the legal department of

VLCT.

- e. VLCT also sent to us the Conflict of Interest. Everyone needs to review it to see if we would like to incorporate their suggestions.
 - f. We will be signing the papers for the new Western Star on Thursday at 1:00 p.m.
 - g. Bids for Paving – \$241,000 loan Passumpsic 3.60% for 10 years, Union Bank fixed rate 2.89% for ten years and 3 months \$28459.61 payments. People’s Bank line credit 1.85%, 10-year fixed rate 2.90%, 31,488.90 payments. Jack would like to make a motion to go with Union bank, Mike seconded this. Motion passed.
13. Other Business
- a. Manifestivus – Mike received an email from Brigit Codling. Jack would like to get the ordinance ready, and asked that everyone review it.
 - b. CCIF – Jack received an email from Jackie Folsom said that Chuck Talbert is on the CCIF committee. RD Eno will be willing to do it only if he could be chair. Ted will follow up on it. Jack will ask around.
14. Executive Session for legal issue – A motion was made by Jack and seconded by Fred that we go into executive session. Motion passed. A motion was then made by Jack moves we go into executive session for a legal matter, with a second by Mike. Motion passed. We went into executive sessions at 7:52 pm. Fred moved that we leave executive session, with a second by Jack, and we exited at 8:06 p.m.
15. Ted moved that we adjourn the Selectboard Meeting, Bernie Seconded, motion carried. We adjourned at 8:09 p.m.

Respectfully submitted,

Betty Ritter, Town Clerk/Treasurer