

SELECTBOARD MEETING

Tuesday, July 11, 2017

In attendance is Ted Domey, Mike Hogan, Bernie Shatney, Fred Ducharme, Val Covell, Frank Kampf, Jackie Folsom, Larry Thompson, John Cookson, Steve Godin, Andrew Gilbert, Karen Deasy, Michelle Leclerc and Betty Ritter.

1. The meeting was called to order 5:02 p.m. by Ted Domey.
2. A motion was made by Mike to approve the agenda by Mike and seconded by Fred. Ted asked if there are any changes or additions. We would like to add the CCIF as #6 and move Jason Mulligan wherever he comes in. Motion carried.
3. Approve Minutes:
 - A. June 14, 2017 Selectboard meeting – A motion was made by Fred and seconded by Bernie to accept the minutes as printed. Motion carried. Mike abstained as he was absent.
 - B. June 19, 2017 - Selectboard Meeting – A motion was made by Mike and seconded by Fred to accept the minutes as printed. Motion passed.
4. Public Comment – There was no public comment.
5. John Cookson – Was here to discuss the road condition of Old Route 2. It does need to be swept and to have the pot holes filled. The left lane is only passable and it is dangerous to ride a motorcycle on and there has been no work done on it for several years. It was suggested that Karen and Aldo go take a look at it and see what can be done in the immediate future.
6. Health Officer Report – Val along with the fire marshal inspected the red house and she is waiting for his report. She also had an opportunity to inspect the yellow building which has some violations. The zoning board of adjustments has also agreed that the yellow building is not in compliance. Val suggested that the Town work on some codes for rental properties.
7. CCIF - Ted received an email from Jack from Robert Burke that he has resigned as of July 10, 2017. As of right now, there are only two members on the CCIF committee: Frank Kampf and Jackie Folsom. There is a need of four more members. Jackie mentioned they have been working on trying to find an audit firm to do the audit, but with people leaving, the audit, the investment account, and the overall plan it was dropped. Mike will put something on Front Porch Forum, the Cabot Chronicle and the Cabot website to ask for volunteers to work on this committee. Ted mentioned that before we elect a new chair person, we need to accept Robert Burke's resignation. A motion was made by Mike and seconded by Fred to accept his resignation. A motion was then made by Fred and seconded by Bernie to nominated Jackie Folsom to be able to sign orders, and if she is not available the Selectboard will be able to sign the order. Fred had a couple of people that he will be checking with and will contact them before our next meeting on Tuesday, July 18, 2017. Jackie's position is appointed by the school, and Frank's position is an elected position. The positions that will be filled are only interim positions until Town Meeting, 2018.
8. Dog Ordinance - Ted will like to review the Dog Ordinance and the suggestions by Richard Scheiber by the end of the week will send the rest of the members his thoughts. We realize that some of the dates should be streamlined. Andrew Gilbert will be sending in his suggestions. There also has to be some provision for a hearing in case of an emergency. Fred would like the constable serve papers regarding the other complaints to Andrew Adams.

9. Recreation Committee Policy - Ted has made some changes. Mike motioned that we approve all of the changes, Fred seconded. Motion carried.

10. Request For Proposal - Auditors - discussed who the RFP should go to. Betty will send out the RFP.

11. Water/Wastewater –

- a. We received a check from VLCT to repair the fire hydrant, which did not cost the Town anything.
- b. Karen received nine proposals for the preliminary engineering study and construction drawings. After checking out references and pricing it was suggested that we use Aldrich and Elloit for doing the preliminary engineering and environmental assessment. Fred moved that we accept this proposal, and seconded by Mike. Motion carried.

12. Road Commissioner Report

- A. Project Update – See below
- B. Construction Easements – We are currently in the process of working on the easements.
- C. Garage Update - the excavation work will be finished today. The fence and landscaping will be done by the end of the week.
- D. Vacation time – As of January 1, 2017 the vacation time will be 40 hours per week. A notice will be given to each employee.
- E. There is a blue Thunderbird vehicle parked 24 hours a day on the street. It's not registered and has flat tires. If there are vehicles parked on Main Street overnight, those cars can be towed. No Parking signs will be prominently displayed.

13. Town Clerk Report

- A. Signing of Orders - done
- B. Administrative
 1. Dog Hearings - Andrew Adams - July 26th at 6 pm
 2. Info from VLCT for Policies: Betty reviewed the email on the cost of reviewing the two policies. A motion was made by Fred and seconded by Mike that we have VLCT review the policies. Motion carried.
 3. Other - Manifestivus liquor license approval from Club Bliss. A motion was made by Fred and seconded by Mike to approve this license. Motion approved.
 4. Betty passed around a letter from Jessica Miller.

14. Jason Mulligan - Culvert Issue - 755 Houghton Road there's a culvert at the end of Covenant Hills which is causing an issue with his fields. His fields are continually wet and it is killing the trees and not allowing him to hay some of his pasture. Karen and Aldo will take a look at this. It seems that the culverts can be tied together in order for the water to run as it used to do.

15. Other Business - There was no other business.

16. A motion was made that we adjourn the meeting by Bernie, and it was seconded by Mike. Motion carried. The meeting was adjourned at 7:19 pm. Ted wanted to remind everyone that we will have our next July meeting on Tuesday, July 18 in order to get us back on the correct schedule.

Respectfully submitted,

Betty Ritter, Town Clerk/Treasurer