

## SELECTBOARD MEETING AGENDA

Tuesday, April 18, 2017 at 6:00 PM

Those attending were Fred Ducharme, Mike Hogan, Ted Domey, Bernie Shatney, Jack Daniels, Michelle Leclerc, Karen Deasy, Steve Godin, Andrew Gilbert, Irvine Robbins, Cheryl McQueeney, Val Covell, Richard Aronson, Cedric Houston, Steve and Alisson Hogan, and Betty Ritter.

1. The meeting was called to order by Ted at 6:03 p.m.
2. A motion was made to approve the minutes by Jack and second by Fred. Ted asked if there were any additions or corrections. Ted advised that he would like to add under Other Business the following items: Common Triangle, Conflict of Interest Policy, Conditional Use Permit, Personal equipment used for Town work, several dog issues, and absentee voting. The motion was carried to approve the agenda with the additions.
3. Approve Minutes:
  - a. A motion was made by Mike and seconded by Jack to approve the minutes of the Personnel Meeting on April 4, 2017. Motion carried.
  - b. A motion was made by Jack and seconded by Bernie to approve the minutes of the April 4 Selectboard Meeting. Motion carried.

#### 4. Public Comment

Steve Godin advised that when he had a tour of the Masonic Hall rental space he found that the back door is not available for an emergency exit. There is cardboard and tables blocking the exit. Bernie will go down and take care of this. Also, the ramp needs to be repaired and Steve will be bringing down some granite to repair this ramp.

Jack also wanted to remind the Willey Building Committee that they need to be sure the money is used that was approved at Town Meeting in the Fiscal Year 2017. Fred advised they are aware of this and have begun working on projects.

Cedric Houston advised that he was upset about the way the voting was handled for the school revote. As they live in Florida during the winter months it is hard for them to be aware of any voting they should be doing. He wanted to know if there was any way that he could put his name in for an absentee ballot. Betty advised that when he leaves for Florida that he should contact the Town Clerk's office or the Secretary of State and that he would then be sure to get the ballot. Betty also advised that in the fall she will put a notice in the Cabot Chronicle advising people that leave for the winter months to contact her of their winter month mailing address.

5. Dog Issues:
  - a. Cheryl McQueeney, – Cheryl has had a dog now for some length of time and there has been an on-going communication about this dog. They have refused to pay for any of the kennel fees, or the fee for Will Ameden picking the dog up. When the dog was picked up, it had no collar and no means of identification. It was decided that Betty will write a letter to the owners and it would be hand-delivered by the Constable Steve Hogan on Wednesday indicating that if the fees are not paid by Thursday, April 20 at 2:00 p.m. the dog will be transported to the Humane Society.
  - b. Steve Godin mentioned that there is a large dog that is running around on South Walden Road and it is not licensed. He has pictures of the dog running through his property including his garden. Betty will place a notice on Front Porch Forum and the Cabot Chronicle regarding the

necessity of having your dogs vaccinated and licensed or they will be picked up.

- c. Andrew Gilbert sent in a written complaint regarding aggressive dogs on Lovely Road. A motion was made by Jack and seconded by Mike that we send a letter to the owner of the dogs and advise him of a hearing for the dogs.
- d. We received a letter from Cedric Alexander about the recurring problem of barking dogs at all times of the day and night. We will schedule a hearing for this and as this is the second violation we will assess a fine of \$250.00
- e. Jack and or Bernie will write a letter to Leonard Spencer asking him the names of the tenants so we will be able to contact them regarding the licensing of the dogs.

We also received a complaint regarding horses that have been loose and trampling the neighbor's crops. Ted has sent a note to the person that has had this problem to give him an estimate of the damage that has occurred.

6. Apartment Building Trash Removal – There had been a complaint about trash piling up behind a house on Main Street. Val Covell inspected and found that this was in fact true and could become a health issue. She contacted the landlord and indicated that he had seven days to take care of this matter. The matter has been taken care of, however, this did bring up an issue about a Trash Ordinance. This will be added to the Selectboard Goals. She also discussed the problems with the property owned by this resident.
7. Washington Electric Co-Op-Vote – we decided not to act on this.
8. Purchase of salt – Agency of Transportation – Karen will advise them of the approximate amount of road salt that we use per year.
9. Road Commissioner Report
  - a. Project Schedule – Karen handed out the project sheet for the upcoming year.
  - b. Truck Lease – we have signed the lease for the new truck.
  - c. Right of Way Policy – this was put on hold until our next meeting. Karen will send this to VLCT for review.
  - d. Road Reclassification – we have been advised that Route 215 could become a Class I road. This will be coordinated with Marshfield and Walden. Karen will be sending a letter to the Department of Transportation to confirm that this road be turned into a Class I road. This will benefit the Town in receiving State money for the upkeep of the road. The Town would still be responsible for the maintenance of the road. The other road reclassification will be at a working committee meeting on Tuesday, April 25, at 6:00 p.m.
10. Emergency Operation Plan – Karen said we need to update this on a yearly basis. Jack motioned that we accept this Plan and it was seconded by Mike. There was no discussion. Motion carried, and Ted signed as Chairman of the Selectboard.
11. Town Clerk Report
  - a. Signing of Orders – the orders were passed around and signed.
  - b. School Revote Information – The school budget revote will be on May 2, 2017 and will be held at the Willey Building. Polling hours will be from 7:00 a.m. to 7:00 p.m. Betty is working

on the polling schedule. Due to the voting falling on the date of our next SB meeting, the next meeting will be held on Wednesday, May 3 at 6:00 p.m.

12. Water/Wastewater – Karen stated that Gleb Glinka’s home is at the end of the road and the water pressure is not in compliance with the VT Rural Water Code. This was discussed with Fred and the tenants and Fred proposed that the Water Department purchasing a holding tank and pump if the tenant would agree to pay for the installation. A motion was made by Jack to purchase a pump and holding tank for the Glinka property with a second by Fred. The motion was carried with Mike abstaining.
13. Action Plan – we will continue to work on the action plan (with some discussion listed under “Other Business”).
14. Selectboard Goals – Jack will update these goals and send the updated goals to the SB, adding Ted, Bernie, and Karen working on the town highway reclassification, and Mike and Jack working on the Trash Ordinance. Mike will submit the draft of the Mass Gathering Ordinance for everyone to review. A motion was made by Jack and seconded by Ted to accept the SB Goals as amended. Motion carried.
15. Ted will check with our attorney regarding the Conditional Use Permit for the Festivus held in the Fall as to the legality of this permit. The SB will be sending a letter to the landowner explaining the violations that have happened and the importance of staying within the guidelines of the Permit.
16. CCA Grant and Economic Development Consultant – the CCA held interviews with the applicants and decided on hiring a consultant with the grant we received, by the name of Peter Fairweather, and his contract will be signed in May. The amount of this grant awarded is \$26,000 and this will be at no charge to the Town. He will have meetings with the SB in the upcoming months with his recommendations of bringing business into the Community.
17. Other Business
  - a. Town Office Security - Due to the fact that we have had a couple of incidents lately that could have escalated into something more than talking, we will check into getting security cameras for the Town Office and possibly a door installed not allowing anyone to come in without it being activated by the Town Clerk’s office.
  - b. The Common (triangle by old gym) was damaged this past weekend knocking out phone service in the area. Ted asked that this have post and chains put on it like the big Common. Karen will get the road crew to work on this as soon as the road crew is done with the roads.
  - c. Metal Rail corner of Main and Elm Street – VT Transportation will be taking this out and grade out the bank.
18. A motion was made by Mike to adjourn the meeting, with Bernie seconded. Motion carried. The meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Betty Ritter, Town Clerk/Treasurer