

# TOWN OF CABOT

## Application for Driveway Access

*\*All Information is required for application approval*

Landowner Name	Parcel ID	
Landowner Mailing Address	Town Access Road	
Landowner Phone Number and/or Cell phone	Landowner Email	
Physical Location of Property (E-911 Address)	Lot Size acres	Frontage on Public Road (in feet)

### Proposed use of Curb Cut

A general plot plan showing the location of the property and road frontage indicating the location of the proposed driveway location other existing accesses the town highway drainage and all proposed drainage areas, include building locations trees ect.  
You may use the back of the form for a drawing.

- |                                       |                                      |  |                                      |
|---------------------------------------|--------------------------------------|--|--------------------------------------|
| <input type="checkbox"/> Agricultural | <input type="checkbox"/> Residential | <input type="checkbox"/> Commercial    | <input type="checkbox"/> Development |
| <input type="checkbox"/> Alteration   | <input type="checkbox"/> Relocation  | <input type="checkbox"/> Change of Use | <input type="checkbox"/> Other       |

Location and position of road curb cut, include culvert size and location width and radius of entry and materials for construction also -Indicate distances to adjacent driveways and or road intersections

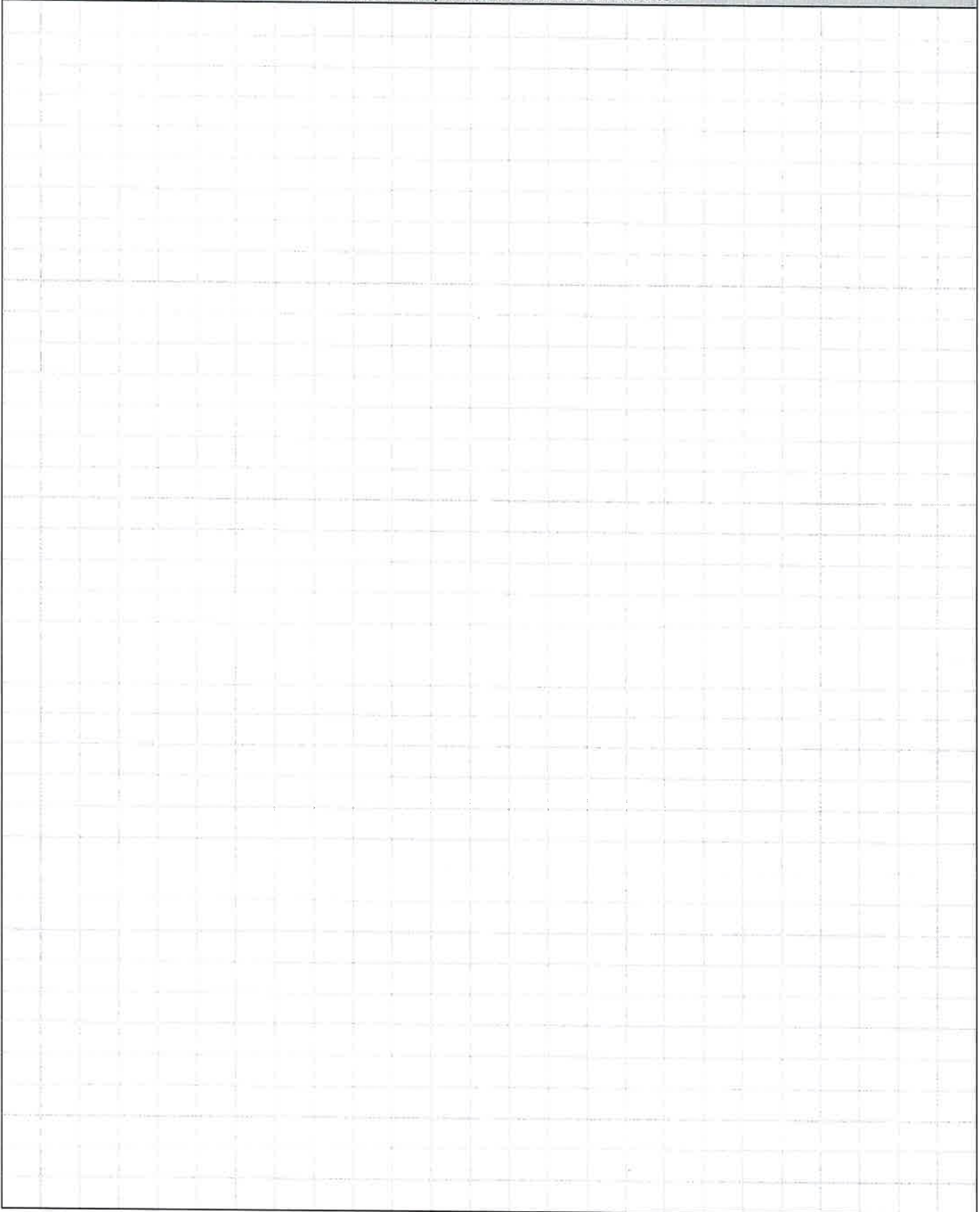
The undersigned hereby requests a highway access permit to be issued on the basis of the representations contained herein. The Permit is void in the event of misrepresentation or failure to undertake construction within one year of the date of approval. The applicant is required to verify location of utilities prior to start of construction work and does not release the applicant from the requirements of other ordinances rules or regulations.  
**.This application must be signed by the Landowner and submitted with a fee of \$22.00**

	Date	Signature of Landowner
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### FOR USE BY ADMINISTRATIVE OFFICE ONLY

Fee Paid \$	Date Received	approved by the road foreman
Approved <input type="checkbox"/> Denied <input type="checkbox"/>	The application is approved with the following recommendations and /or conditions and covers only the work described.	
Signed by Road Commissioner	Date	Application No.

Project sketch, please indicate distances to property lines, building locations, position of utilities, driveway access and features on the site.



TOWN OF CABOT Policy for Right-Of-Way Access: Private Roads and Driveways.

1. The Selectboard shall control access into the Town road right-of-way for the installation or repair of utilities, and for access for driveways, entrances, and approaches. A person who wishes to cut the road surface of a Town highway for any purpose or who wishes to create or repair an entry-way onto or through the right-of-way of a Town highway, must fill out an application for "Curb Cut/Road Surface Cut Permit" and submit it for consideration by the Selectboard. The filing fee will be established by the Selectboard. The applicant must meet with the Town Road Foreman at the location where the proposed work will be done, and describe the project to the satisfaction of the Foreman, marking the project location with flags and stakes as necessary. The Selectboard may require a site visit with the applicant or his representative, before making a decision on the permit application.
2. If a CULVERT is required for a private road or driveway within the Town right of way, to an existing dwelling or for new construction for the purpose of residency, the landowner will supply or pay for the culvert, size and length to be determined by the Town of Cabot. A larger or longer culvert may be installed at the request of the Landowner, and with the concurrence of the Road Foreman, with the applicant bearing any additional expense above that which would have spent by the Town for the minimum standard culvert.
3. The Town will maintain the primary driveway culvert as necessary, but replacement, or resetting of any other culvert not on the primary driveway previously granted or installed by the Town of Cabot, will be the responsibility of the owner. Work on these culverts shall be billed to the owner if completed by the Town or completed under the supervision of the road foreman or his appointee. Any ditches and slopes within the Town highway right-of-way shall be restored to their original or better condition at the conclusion of the construction.
4. All road work within the existing road right of way shall be the responsibility of the Town, work outside of the Town right of way shall be the responsibility of the landowner.
5. No entrance to a Town highway may be located so as to create a road hazard (blind entrance, etc.), or other impediment to the safe travel of vehicles along the public highway. The Selectboard retains the authority to require a permit applicant to relocate any proposed entrance way to mitigate a hazard.
6. Culvert Sizing - The Town will determine size and placement of a new culvert if required. The Minimum standard for driveway and access culverts is 15" in diameter and minimum 30' in length or as specified by the current codes and standards adopted by the Town of Cabot.
7. Existing Driveways - Existing culverts not meeting standard will be replaced when they have failed, the landowner will be responsible for the cost of the culvert and if it is not the primary drive culvert, installation will also be the responsibility of the landowner.
8. New Driveways - Each residence shall have a single drive access, horseshoe driveways or multiple access points are not allowed without board approval.

Copies of this policy shall be posted in all municipal offices and buildings.

Approval

This policy shall become effective September 19, 2017

Signed this 19<sup>th</sup> day of September, 2017 by the Cabot Selectboard.

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Edward Domey, Chair

Michael Hogan  
Michael Hogan, Vice Chair

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Jack Daniels, Secretary

Fred Ducharme  
Fred Ducharme

Bernie Shatney  
Bernie Shatney

Revised 9/13/2017