

TOWN OF CABOT LISTERS

Minutes of business meeting Tuesday, October 4, 2016.

Meeting called to order by Robyn at 11:07 am.

Attendees: Jeannie Johnson, Jeff Gabrielson and Robyn Hall

Additions or deletions to agenda: Review E/O for Selectboard. Expired 2013 ordered property value, lister notes, phone call with PVR director.

Approved minutes for September 29, 2016 meeting. Moved by JJ. Seconded by JG. Motion carried.

Sales Verification Forms: Decided to start sending these out in January 2017. Will aid gathering of information for next appraisal. Will send to all transfers except those obviously an invalid sale. JJ will develop a form and JG will review. Will send with self-addressed postage paid envelope. Will add postage to 2017 budget.

A move from cost cards to property management cards as suggested by NEMRC was discussed. Decided not to change at this time – too labor intensive. Perhaps at reappraisal.

Policy review: Because Listers have experienced untruthful statements from property owners in the past when following up on permits, it was decided to create a policy for when a site visit is required before changes in the grand list can be made. Site visits are required by at least two* Listers for:

1. a grievance or an appeal
2. a property owner who requests a review
3. a change that will result in a change to the grand list

* If two listers are not available, then one lister must capture the property in photos and review with another lister in the office prior to changing the grand list.

Called on ZA Deasy to ask about permit expiration. If a permit is at least one-year-old and no work has been started, then it is okay for the listers to close out the permit for the purpose of inspections and assessments.

Review E/O for Selectboard – At this time sending Morse/Olson, Churchill and Davis for errors and omissions. JJ mentioned that she is investigating Adams request for an acreage decrease.

A 2013 grievance that went to BCA and the State has expired – decided to leave as is until next year pending reappraisal.

Robyn reported that she had a discussion with PVR Current Use Director Hunt regarding the valuation of the Molly's Falls Pond property now owned by the State of Vermont. She advised that we start with the deed, check for conservation easements from the VT Land Trust and proceed from there.

Meet with the SB to discuss work of the Listers, Lister training and Lister retention – Robyn will schedule with Betty.

Motion to adjourn by JG, seconded by JJ, motion carried.

Meeting adjourned at 12:34 pm.

Respectively submitted,

Robyn Hall