

The Cabot Board of Selectpersons did meet as warned on 22 March 2006 at 7:00 p.m.

Attending were: John Kiernan; Phelps Engineering, William Walters, Andy Leinoff, Ted Domey, Larry Gochey and Caleb Pitkin; Chair; Selectboard, Christopher Kaldor; Town Clerk - Treasurer.

Selectboard [SB] Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:00 p.m.

1. Agenda Item [AI] 1 - Ted moved to approve as printed the minutes of 7 March 2006; Larry seconded. Caleb moved to amend the minutes of 7 March 2006 by including "William Walters" under those present; Ted seconded. No discussion, amendment passed unanimously. No further discussion, motion as amended passed unanimously.

2. AI 6 – Administrative duties – Christopher submitted a management letter from Fothergill Segale and Valley in re: the 2005 Audit. Ted moved to authorize Caleb Pitkin; Chair to sign the Fothergill Segale and Valley management letter dated January 24, 2006; Larry seconded. No discussion, motion passed unanimously, Caleb signed same. Christopher submitted the **Vermont Rapid Response Plan Version 4-11/5**; SB reviewed same. Larry moved to authorize Caleb Pitkin; Chair to sign the Rapid Response Plan; Ted seconded. No discussion, motion passed unanimously and Caleb signed same. Christopher submitted a proposal for the 2006 Tax Anticipation Note borrowing; SB reviewed same. Larry moved to approve a \$300,000 tax anticipation note from Chittenden Bank at a loan rate of 3.8%; Ted seconded. No discussion, motion passed unanimously and SB members signed same.

3. AI 3 – John Kiernan; Phelps Engineering – John noted funding source possibilities for a potential water supply project for some Lower Cabot residents. John submitted his Engineer's Estimate for a *Proposed Water Main Extension to Lower Cabot*; general discussion ensued. Larry noted his desire to seek potential funding before exploring the feasibility of the water main extension. Larry moved to authorize Caleb Pitkin; Chair to sign the Vermont Environmental Conservation Water Supply Division Application *Vermont Drinking Water State Revolving Fund Letter of Intent Priority List Application for Water System Improvement Projects*; Ted seconded. No further discussion, motion passed unanimously and Caleb signed same. John Kiernan will submit the application and keep the SB members informed about any funding sources.

4. AI 4 – Andy Leinoff; Chair, Cabot UDAG Committee, asked the SB members for input regarding the proposed arrangements being discussed with several local financial institutions for administrative oversight of the UDAG fund and submitted some guidelines noting concerns and the outlook of the UDAG Committee members. General discussion ensued. Andy will share the proposals proffered by the financial institutions with the SB.

5. AI 5 – Web Administrator – William Walters; Web Administrator, submitted a letter dated March 22, 2006 with information including page views reports and administrators log; general discussion ensued. William will continue to report periodically to the SB regarding www.cabotvt.us.

6. AI 6 – Administrative duties, continued: Larry submitted a copy of a *Petition to save Cabot Public Library Shelves* given to him by Bonnie Dannenberg. Christopher submitted the annual *Town Service Officer Appointment* form. Larry moved to appoint William Cobb as the 2006 Cabot Town Service Officer; Ted seconded. No discussion, motion passed unanimously. Christopher submitted the Central Vermont Regional Planning Commission form *Annual Appointments to the Commission*. Larry moved to appoint Richard Payne as the representative to the Central Vermont Regional Planning Commission; Ted seconded. No discussion, motion passed unanimously. Ted moved to appoint Jackie Folsom as the alternate representative to the Central Vermont Regional Planning Commission; Larry seconded. No discussion, motion passed unanimously.

7. AI 7 – Correspondence – SB members reviewed a letter from the VT Department of Liquor Control regarding underage tobacco sales. Caleb noted for the minutes that the SB received a letter from the Board of Directors of the Cabot Coalition "...writing to express our appreciation for Ken Gokey." No further correspondence.

8. AI 8 – Legal – Christopher submitted correspondence from Town Attorney Gillies. No further legal business.

9. AI 9 - Other business – No other business.

10. AI 10 – Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 8:50 p.m.

Respectfully submitted:

Christopher Kaldor; Town Clerk – Treasurer

**The next Selectboard meeting will be held
Tuesday April 5, 2006 at 7 pm**