

**Internet copy-Not official-Contact Town Clerk, P.O. Box 36, Cabot,
Vermont 05647 (802) 563-3232**

The Cabot Board of Selectpersons did meet as warned on 12 January 2007 at 7:00 p.m.

Attending were: Jennifer Miner, Walter Bothfeld Jr., David Pike, Ruth Goodrich, Carlton Domey, Ken Gokey; First Constable, Ted Domey, Larry Gochey and Caleb Pitkin; Chair; Selectboard, Christopher Kaldor; Town Clerk - Treasurer.

Selectboard [SB] Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 6:15 p.m.

1. Agenda Item - AI 1 – Larry moved to approve the minutes of 20 December 2006, as printed; Ted seconded. No discussion, motion passed unanimously.

2. AI 2 - Public Comment – Walter submitted a letter to the SB members, signed by him, from the *Cabot Fireman's Association* dated December 20, 2006, and asked that the letter be appended to the minutes of tonight's meeting; SB members reviewed same. Christopher submitted a letter to the SB members from Nathaniel Maxwell, member of the Cabot Ambulance Service, a letter from Sheila Brown of the Cabot Emergency Ambulance Service Inc, and a letter from Colonel James W. Baker, Director of the Vermont State Police, all regarding the Cabot First Constable and the Cabot Ambulance Crew response to an accident scene. SB members reviewed the correspondence. Walter noted his conversation with Lieutenant Imbroglio of the Vermont State Police; Lieutenant Imbroglio referred Walter to Vermont Statute Title 20, Chapter 4, §2673 regarding the powers and duties of constables. Walter submitted a copy of the referenced statute to the SB members; SB members reviewed same. General discussion ensued about the responsibilities and hierarchy of first responders on accident scenes with potential hazardous materials. Ted moved to moved to enter executive session for the purpose of discussing a personnel issue and to invite Kenneth Gokey and the Town Clerk to remain for the session; Larry seconded. No discussion, motion passed unanimously. SB entered executive session at 6:42 p.m. Caleb ended executive session at 6:55 p.m., no action taken. No further public comment.

3. AI 3 – Cabot Skylighters – Mark Codling and Rikk Taft joined the SB meeting. Mark submitted a *Request from the Cabot Skylighters* dated January 12, 2007, in re: Class 4 Roads, Legal Trails and Discontinued Road. General discussion ensued. Cabot Skylighters Club would like permission from the SB/Road Commissioner to trim trees and brush on Class 4 roads; further discussion ensued. Mark and Rikk offered to work with Larry to form a committee to study the ancient roads situation in Cabot.

4. AI 4 – 2007 Budget and Warning – Discussion ensued about 2007 Appropriation Requests, new Warning Articles [a Library article and a new Cabot Teen Center appropriation request] and budget projections. Christopher will prepare the final budget worksheets and the 2007 Warning for the next regularly scheduled SB meeting.

5. AI 6 – Correspondence – Christopher submitted the following:
- **Vermont Coalition of Municipalities** Invitation to join – dated 1-9-07
- VT Agency of natural Resources **Draft Administrative** Amendment for the Cabot Creamery

SB members discussed the letters; they agreed unanimously that they would not join the **Vermont Coalition of Municipalities**. No further correspondence.

6. AI 5 – Administrative duties – Christopher presented the latest invoice for the Town's share [10%] of the Sawmill Bridge project; discussion ensued. A line item will be included in the 2007 Highway Fund budget for the anticipated Town share in 2007; the project is slated to begin during summer 2007. Christopher submitted information in re: Municipal Delegation for New State Septic/Sewer/Water Permitting Program. Christopher noted a payment made from the Willey Building Expense account to the Town for \$8,000, the yearly payment for amortization of the zero interest Willey Building Loan; discussion ensued. No further administrative duties.

7. AI 6 – Legal – No legal business.

8. AI 7 - Other business – Christopher noted his discussion with Pat diStefano regarding a recent burglary in her home; discussion ensued. Christopher noted his discussion with Pat in re: Recreation Committee; Pat suggested the Town Meeting elect members for the Recreation Committee instead of the SB appointing members; discussion ensued. No further other business.

9. AI 9 - Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 8:20 p.m.

Respectfully submitted:
Christopher Kaldor; Town Clerk – Treasurer

**The next regularly scheduled Selectboard meeting will be held
Wednesday January 24, 2007 at 7 pm**

The Cabot Board of Selectpersons did meet as warned on 24 January 2007 at 7:00 p.m.

Attending were: Larry Gochey and Caleb Pitkin; Chair; Selectboard, Christopher Kaldor; Town Clerk - Treasurer.

Selectboard [SB] Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:13 p.m.

1. Agenda Item - AI 1 - Public Comment – No public comment.

3. AI 3 – Administrative duties – Christopher submitted the **Fothergill Segale and Valley Audit Agreement for year ending 12-31-06**; SB members reviewed same. Larry moved to authorize the SB Chair to sign the **Audit Agreement for year ending 12-31-06**; Caleb seconded. No discussion, motion passed unanimously, Caleb signed same. Christopher noted the recently tendered resignation of Town Auditor Sherry Laprade. The SB members accepted Sherry’s resignation with regret and thanked her for her years of service to the Town. Christopher noted that Elizabeth Harvey offered to become an Auditor. Larry moved to appoint Elizabeth Harvey to fill the vacancy of Auditor until Town Meeting 2007; Caleb seconded. No discussion, motion passed unanimously. Christopher submitted the VT Agency of Transportation **2007 Certificate of Highway Mileage**; SB members reviewed same. Caleb moved to sign the **2007 Certificate of Highway Mileage**, per Larry’s recommendation; Larry seconded. No discussion, motion passed unanimously, Caleb and Larry signed same. Christopher submitted the Washington County Sheriff’s Department **Town Patrol Contract**; SB reviewed same, general discussion ensued. Larry moved to sign the Washington County Sheriff’s Department **Town Patrol Contract** for 4-1-07 through 3-31-08; Caleb seconded. No discussion, motion passed unanimously, Caleb and Larry signed same. No further administrative duties.

4. AI 4 – Correspondence – Christopher submitted the following: *Vermont Trails and Greenways Council* appropriation request; SB members reviewed same and postponed any action pending clarification of the request. No further correspondence.

5. AI 5 – No legal business.

6. AI 2 – 2007 Budget and Warning – Christopher submitted current Budget Reports and a draft 2007 WARNING; general discussion ensued. SB members added \$2,000 to the Willey Building budget to repair the stage curtains at the Willey Building and \$15,000 to the Willey Building budget for painting the building.

7. AI 6 – Legal – No legal business.

8. AI 7 - Other business – No other business.

9. AI 9 - Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 8:20 p.m.

Respectfully submitted:
Christopher Kaldor; Town Clerk – Treasurer

**The next regularly scheduled Selectboard meeting will be held
Wednesday February 7, 2007 at 7 pm**

The Cabot Board of Selectpersons did meet as warned on 7 February 2007 at 7:00 p.m.

Attending were: William Walters, Andy Leinoff, Ted Domey, Larry Gochey and Caleb Pitkin; Chair; Selectboard, Christopher Kaldor; Town Clerk - Treasurer.

Selectboard [SB] Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:15 p.m.

1. Agenda Item - AI 1 – Ted moved to approve the minutes of 24 and 30 January 2007 as printed; Larry seconded. No discussion, motion passed unanimously.

2. AI 2 – Public Comment – William Walters noted the intention of the Cabot Coalition to place a portable sign regarding possession of Alcohol, Tobacco, Drugs and Firearms at the Recreation Field during School sponsored events; general discussion ensued. William noted the recent e-mail correspondence sent to SB members with files containing the entire 2006 SB minutes; discussion ensued. William spoke about creating an archive of records on cd's for distribution to folks unable to access same on-line; discussion ensued. SB members thanked William for his work on the Town website. No further public comment.

3. AI 3 – UDAG Issues – Scholarship Committee – Andy Leinoff previously inquired about the Union Bank having a UDAG display at Town Meeting. SB members recommended Andy contact the Town Moderator and assure that any Union Bank display has no bank propaganda. General discussion ensued about the Director positions for the Cabot Scholarship Endowment Inc. Andy will contact Attorney Gillies in re: by-laws for the Cabot Scholarship Endowment Inc prior to naming Directors.

4. AI 4 - Administrative duties – Christopher submitted the **Fothergill Segale and Valley Draft Audit Report and Financial Statements for year ending 12-31-06 and Management Letter**; SB members reviewed same. SB members will review copies of the draft copies and resume discussion at their next regularly scheduled meeting of 21 February 2007.

5. AI 5 – Correspondence – Christopher submitted the following:

- *Winooski Watershed Initiative*
 - Letter from Pam Hebert in re: Joe's Pond 2007 Aquatic Nuisance Control Project
 - VT Agency of Transportation – Special Weight Limits for Highways
 - VT Coalition of Municipalities *Position on Education Finance and Property Tax Reform*
- No further correspondence.

6. AI 6 – No legal business.

7. Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 8:50 p.m.

Respectfully submitted:

Christopher Kaldor; Town Clerk – Treasurer

**The next regularly scheduled Selectboard meeting will be held
Wednesday February 21, 2007 at 7 pm**

The Cabot Board of Selectpersons did meet as warned on February 21, 2007.
Attending were: William Walters, Andrew Leinoff, Ronald Lay-Sleeper, Larry Gochey, Ted Domey and Caleb Pitkin; Chair ; Selectboard.

Caleb called the meeting to order at 7:08 p.m.

1 - Approve minutes of last meeting. Tabled approving minutes of meeting held on February 7, 2007

2 - Willey Building UDAG Article on Town Warning: General discussion ensued about use, cost to run and maintain the building. Many organizations use and may not share costs. Discussion ensued in regards to a budget for scheduled maintenance such as exterior, interior, heating etc. It was indicated that if the Town votes to forgive the Willey Building UDAG loan, that the UDAG Plan would consider the Town in default and not able for grants or loans for the next 3 years.

3 - \$300,000 UDAG Grant to School. Question was raised about a \$300,000 grant to the school and the accountability of where it is being paid back in a budget line item. Discussion followed and decided question should go to UDAG chair for clarification.

4 - William Walters present to hand out a binder with documentation of interest for Town Meeting. He questioned the omission of Special Meeting in May minutes which were not approved in Town Report. Larry had a published document relating to the subject of meeting minutes which stated minutes are not a necessary function to publish.

5 - Independent Auditors Report Signature. The Independent Auditors Report was reviewed and discussed. Further explanation is needed prior to action being taken. Letter not signed.

6 - Rouleau case- Reviewed documents from Paul Gillies reference to Rouleau vs Town of Cabot.

7 - Moved and seconded to adjourn the meeting. No discussion. Meeting adjourned at 9:30 p.m.

The next regularly scheduled Selectboard meeting will be held on March 7, 2007 at 7:00 p.m.

Respectfully submitted.

Ted Domey

The Cabot Board of Selectpersons did meet as warned on 7 March 2007 at 7:00 p.m. Attending were: Carlton Domey, Andy Leinoff, Ted Domey, Larry Gochey and Caleb Pitkin; Chair; Selectboard, Christopher Kaldor; Town Clerk - Treasurer.

Selectboard [SB] Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:07 p.m.

Larry moved to appoint Caleb Pitkin as Selectboard Chair; Ted seconded. No discussion, motion passed with Larry and Ted in favor; Caleb recused himself from the vote. Ted moved to appoint Larry Gochey as Selectboard Vice-Chair; Caleb seconded. No discussion, motion passed with Caleb and Ted in favor; Larry recused himself from the vote. Larry moved to appoint Ted Domey as Selectboard Secretary; Caleb seconded. No discussion, motion passed with Caleb and Larry in favor; Ted recused himself from the vote.

Larry moved the following slate of appointments:

- | | |
|---|--|
| - Pound Keeper | Cheryl McQueeney |
| - Dog Control Officer | Josephine "Jo" Guertin |
| - Fence Viewers | Walter "Rusty" Churchill
Daniel Cookson |
| - Inspector-Coal, Wood Lumber, Shingles | Anson Tebbetts |
| - Tree Warden | Roland Payne |
| - Fire Warden | Andrew Luce |
| - Town Service Officer | William Cobb |
| - Health Officer | Gary Gulka |
| - Town Energy Coordinator | Maurice Morey |
| - Zoning Administrator | Carlton Domey |
| - Sewage Officer | Carlton Domey |
| - Master of Colors | Brian Houghton |
| - Road Commissioner | Larry Gochey |
| - Town Attorney | Paul Gillies |
| - Newspaper | The Hardwick Gazette |

Ted seconded. No discussion, motion passed unanimously.

Ted moved to set the Road Commissioner yearly salary at \$10,000; Caleb seconded. No discussion, motion passed with Caleb and Ted in favor; Larry recused himself from the vote. Ted moved to appoint Mary Carpenter as Law Agent; Larry seconded. No discussion, motion passed with Larry and Ted in favor; Caleb recused himself from the vote.

1. Agenda Item - AI 1 – Public Comment – Andy Leinoff, UDAG Chair, discussed a delinquent UDAG loan; discussion ensued. Larry moved to instruct the Town Attorney to proceed with foreclosure or other appropriate action as regards the outstanding, delinquent UDAG loans as of this date, pending notification from the UDAG Committee Chair; Ted seconded. No discussion, motion passed unanimously.

Andy volunteered to serve on a Town Garage Site Committee. No further public comment.

2. AI 2 - Larry moved to approve the minutes of 7 and 21 February 2007 as printed; Larry seconded. No discussion, motion passed unanimously.

3. AI 3 – Administrative duties – Caleb read aloud from Vermont Statutes Title 17, Chapter 55, Subchapter II, § 2662. *Validation of municipal meetings*. The statute provides that “Errors or omissions in the conduct of an original meeting which are not the result of an unlawful notice or warning or noncompliance within the scope of the warning, may be cured by a resolution of the legislative body...” The SB members will address the Validation of 2007 Town Meeting at the next regularly scheduled SB meeting, following receipt of Richard Scheiber’s protest of an election that has not been properly warned Carlton noted the new Vermont Fish and Wildlife fishing access planned for Coits Pond Road. Christopher submitted the Warranty Deed and Property Transfer Tax Return for the Green Mountain Masonic Lodge. Caleb moved to appoint Ted Domey as Agent for Conveyance of Real Estate; Larry seconded. No discussion, motion passed with Caleb and Larry in favor; Ted recused himself from the vote. Larry moved to authorize Ted Domey, Agent for Conveyance of Real Estate, to sign the Vermont Property Transfer Tax Return for the Green Mountain Masonic Lodge; Caleb seconded. No discussion, motion passed with Caleb and Larry in favor; Ted recused himself from the vote and signed the return.

4. AI 4 - Correspondence – Christopher submitted the following

- Vermont DEC ANR *Town of Cabot Water System Improvements, Notification of Fiscal Year 2005 Funding Bypass* of the Drinking Water State Revolving Fund.
- *FINAL JUDGMENT ORDER*, Edgar Cruz and Barbara Bartley, Plaintiffs, v. ... Town of Cabot Selectboard...

No further correspondence.

5. AI 5 – No legal business.

6. AI 6 – Other business – Larry noted receipt of an invoice for health insurance for the Cabot Librarian [along with eligible Town Employees Velma White, David Pike, Charles Pilbin and Walter Churchill] and asked when the SB members approved the addition of the Librarian; general discussion ensued. Caleb will contact the Library Trustees and ask them to attend the next SB meeting to discuss the health insurance for the librarian. Christopher noted the interest expressed by IJ Paquin to buy or lease the Town Forest; general discussion ensued. SB members agreed to entertain an offer to lease the Town Forest so long as no tree cutting takes place on the land.

7. Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 8:30 p.m.

Respectfully submitted:
Christopher Kaldor; Town Clerk – Treasurer

**The next regularly scheduled Selectboard meeting will be held
Wednesday March 21, 2007 at 7 pm**

[SPECIAL RESOLUTION OF MARCH 21st 2007]

VALIDATION OF THE 2007 CABOT TOWN MEETING

WHEREAS Article 4, Article 5, and Article 6 of the Warning for the 2007 Town Meeting in the Town of Cabot were public questions to be decided by australian ballot, and

WHEREAS said meeting and articles were properly warned and said articles were decided at a local election held at the Cabot Gymnasium on March 6, 2007, and

WHEREAS a properly warned informational meeting was held on February 15, 2007 for the purpose of discussing these articles, and

WHEREAS this informational meeting did not meet the requirements of 17 VSA ss. 2680(g), and

WHEREAS this non-compliance with 17 VSA ss. 2680(g) constitutes an omission in the conduct of the 2007 Cabot Town Meeting, and,

WHEREAS this omission is not the result of an unlawful notice or warning or noncompliance within the scope of the warning, be it hereby

RESOLVED by the Selectmen of the Town of Cabot that this omission was the result of an oversight on the part of the Selectmen and is hereby corrected in accordance with 17 VSA ss. 2662, and be it further

RESOLVED that with the exception of this matter involving the timing of an informational meeting, the 2007 Cabot Town Meeting was conducted fully in accordance with the laws of the State of Vermont, and be it further

RESOLVED that the australian ballot vote on these articles is as valid as if the informational meeting requirement had been initially complied with.

March 21, 2007

The Cabot Board of Selectpersons did meet as warned on 21 March 2007 at 7:00 p.m.

Attending were: Lydia Menendez; Special Programs Assistant, Central Vermont Solid Waste Management District [CVSWMD], Carlton Domey, Larry Thompson, Andy Luce, RD Eno, Ron Lay-Sleeper, David Carpenter, Walt Ackermann, John Grosvenor, Ted Domey, Larry Gochey and Caleb Pitkin; Chair; Selectboard, Christopher Kaldor; Town Clerk - Treasurer.

Selectboard [SB] Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:05 p.m.

1. Agenda Item - AI 1 – Public Comment – No public comment.

2. AI 2 - Larry moved to approve the minutes of 7 and 21 February and 7 March 2007 as printed; Larry seconded. No discussion, motion passed unanimously.

3. AI 3 – Lydia Menendez the CVSWMD Special Programs Assistant noted the efforts of the CVSWMD towards implementing a zero waste policy/plan for Cabot, as well as all other members making-up the CVSWMD. Lydia presented some educational brochures and hand-outs for the Town Clerk's office. Lydia provided a copy of *Working Towards a Zero Waste Region – A 10-Year Solid Waste Implementation Plan* and a sample **Ordinance for Illegal Burning**; general discussion ensued. Lydia asked the SB members to complete the *Illegal Burning Ordinance Survey* and submit same to CVSWMD. Discussion ensued about enforcement procedures relative to the State regulations for illegal burning. No further discussion.

4. AI 4 – Willey Building Committee – Caleb noted the 2007 Town Meeting discussion about establishing a sinking fund for Willey Building maintenance and repairs and asked the Willey Building Committee members for their recommendations regarding same. Caleb also asked the Willey Building Committee members to consider oversight of the Masonic Hall. General discussion ensued about the Willey Building maintenance and repairs and funding for same. David Carpenter asked the SB members for direction regarding Willey Building maintenance and repairs; further discussion ensued. Caleb noted three goals for the Willey Building Committee members: One – Define their purpose as a committee Two – Define security and space issues Three – Maintenance and repair issues. Christopher will meet with the Willey Building Committee members to share ideas about the Willey Building policies. No further discussion.

5. AI 5 – Cabot Library Trustees – RD Eno requested a \$15,095 appropriation payment, on behalf of the Cabot Public Library Board of Trustees. Christopher noted his recommendation to the SB members that the entire 2007 library appropriation [less payroll and insurance paid to date by the Town on behalf of the Librarian and Assistant Librarian] be paid to the Cabot Public Library Board of Trustees following receipt of the 2007 Tax Anticipation Note proceeds. Christopher further suggested that the Cabot Public Library Board of Trustees process the Librarian and Librarian Assistant payroll and insurance payments along with their other payables, again, following receipt of their entire annual appropriation. The Town Clerk's office presently processes the Library payroll and effective 1 January 2007, the Librarian's health insurance payments, as well as making monthly stipends of the yearly library appropriation. General discussion ensued about Christopher's proposal. RD indicated that he'd spoken to Secretary of State Deb Markowitz regarding the fiscal responsibility of the Library; further discussion ensued. RD noted he'd present Christopher's proposal to the Cabot Public Library Board of Trustees at their April 2007 meeting, and asked again that the SB members authorize payment of the \$15,098 appropriation. SB members agreed to authorize payment of the \$15,098 appropriation following receipt of the 2007 Tax Anticipation Note proceeds. Larry asked about the Librarian being added to the Town's VLCT Health Insurance policy absent consultation with the SB members. RD and Ron Lay-Sleeper noted the

Library insurance was set up with VLCT as a separate entity, but associate of, the Town. RD noted the Library insurance would be billed separately from the Town; Christopher noted the Librarian's monthly insurance premium of \$571.74 is included with the invoice for the four town employees and retrieved a copy of the most current invoice. RD maintained that the Library should have a separate account number and billing from VLCT; Christopher will consult with VLCT accordingly. No further discussion.

6. AI 6 – Validation of the 2007 Cabot Town Meeting Resolution – Caleb read aloud the *VALIDATION OF THE 2007 CABOT TOWN MEETING Resolution*. Ted moved to adopt the Validation of the 2007 Cabot Town Meeting Resolution; Larry seconded. No discussion, motion passed unanimously, SB members signed same.

7. AI 7 – Administrative duties – Christopher submitted several appointment forms for the SB members:
Central Vermont Regional Planning Commission – Larry moved to appoint Richard Payne as town representative, and Jackie Folsom as town alternate representative to the Central Vermont Regional Planning Commission from May 2007 to May 2008; Ted seconded. No discussion, motion passed unanimously. Central Vermont State Police Community Advisory Board – Larry moved to appoint Ken Gokey and Ken Christman as town representatives to the Central Vermont State Police Community Advisory Board from April 2007 to April 2008; Ted seconded. No discussion, motion passed unanimously. Town Service Officer Appointment for 2007 – Ted moved to appoint William E. Cobb as Town Service Officer from April 15, 2007 through April 14, 2008; Larry seconded. No discussion, motion passed unanimously. Christopher presented interest rate quotes from Chittenden Bank, Community National Bank and Union Bank for 2007 Tax Anticipation Borrowing; general discussion ensued. Larry moved to approve a Tax Anticipation Note with Chittenden Bank for \$400,000, 3.8% interest rate, principal and interest due and payable on 28 December 2007; Ted seconded. No discussion, motion passed unanimously. No further administrative duties.

8. AI 8 - Correspondence – Christopher submitted the following

- Copy of VLCT PACIF 2007 Property Listing
- letter from Sgt Paul White; Vermont State Police, dated March 12, 2007 No further correspondence.
- letter from Green Mountain Wireless in re: DSL coverage

9. AI 9 – No legal business.

10. AI 10 - Other business – Larry noted anticipated repairs at the Masonic Hall prior to public use. No further other business.

7. Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 9:13 p.m.

Respectfully submitted:
Christopher Kaldor; Town Clerk – Treasurer

**The next regularly scheduled Selectboard meeting will be held
Wednesday April 4, 2007 at 7 pm**

The Cabot Board of Selectpersons did meet as warned on 4 April 2007 at 7:00 p.m. Attending were: Carlton Domey, Jim Bensinger, Ted Domey, Larry Gochey and Caleb Pitkin; Chair; Selectboard, Christopher Kaldor; Town Clerk - Treasurer.

Selectboard [SB] Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:10 p.m.

1. Agenda Item - AI 1 - Larry moved to approve the minutes of 21 March 2007 as printed; Ted seconded. No discussion, motion passed unanimously.

2. AI 2 – Public Comment – Carlton noted the Willey Building Committee proposal to install doors at the stairways leading to the third floor of the Building. Carlton met with Brad Charron; Assistant State Fire Marshall and reviewed the requirements to install the doors; general discussion ensued. Carlton further noted the Willey Building Committee members are considering replacing the front door of the Building; discussion ensued. SB members asked the Willey Building Committee to solicit bids for the work and report same to them. Christopher noted the Willey Building Committee members are going to arrange a maintenance audit for the Willey Building through the Central Vermont Community Land Trust and asked the SB members about having a similar audit for the Masonic Hall; SB members decided to wait and review the results of the Willey Building survey. Jim Bensinger asked the SB to submit a letter on his behalf to the New Hampshire State Police regarding his status in the community. Caleb submitted a letter; SB members reviewed same. Larry moved to sign the letter Caleb drafted to the New Hampshire State Police dated April 4, 2007 in re: Jim Bensinger; Ted seconded. No discussion, motion passed unanimously, SB members signed same. No further public comment.

3. AI 3 – Administrative duties – Christopher submitted the *2007 Liquor License Renewal Application* for **Searles Village Store Inc**; SB members reviewed same. Larry moved to sign the *2007 Liquor License Renewal Application* for **Searles Village Store Inc**; Ted seconded. No discussion, motion passed unanimously, SB members signed same. Christopher submitted copies of an email from Tanya L. Chambers; Member Relations Representative, Vermont League of Cities and Towns in re: health insurance coverage for the Librarian. Tanya noted in her email "...I advised her that the Library must be part of the town in order for her to be eligible. It was made clear to her that

communication between the Library and the Town is essential as it is the Town that will be billed for her insurance. It is then up to the Library to reimburse as necessary or as agreed upon between the two parties. I did tell Connie, however, that as the Library has its own Board of Trustees, a separate personnel policy can be drafted allowing a different number of minimal hours worked for eligibility." Christopher submitted final copies of the *Fothergill Segale & Valley TOWN OF CABOT, VERMONT AUDIT REPORT AND FINANCIAL STATEMENTS DECEMBER 31, 2006* to the SB members. Ted moved to appoint John Grosvenor as the Town of Cabot Appointee to the Central Vermont Solid Waste Management District [CVSWMD]; Larry seconded. No discussion, motion passed unanimously. Christopher will notify John, forward the CVSWMD *Illegal Burning Ordinance Survey* to John and notify Lydia Menendez accordingly. Christopher read aloud a letter from Richard Larouche dated March 25, 2007 detailing an altercation with a dog at 3065 Main Street on March 21, read aloud an email from Kathy DeWolfe; Director of Elections & Campaign Finance, Office of the Secretary of State, and noted a complaint by Kimena Gile, a tenant and dog owner at 3065 Main Street, resulting from a visit by Dog Control Office Jo Guertin as a result of the dog bite incident; general discussion ensued. Selectboard members agreed that dogs in the Village must be controlled in accordance with the Dog Control Ordinance; further discussion ensued. Christopher will present a 2007 Dog Warrant at the next regularly scheduled SB meeting and contact Jo about conducting a town-wide survey of dog owners. Christopher noted the request of the Moderator for an increase in his salary/stipend; the School pays \$50 per meeting, the Town is \$25. Ted moved to set the Moderator pay at \$50 per meeting; Larry seconded. No discussion, motion passed unanimously. Caleb noted Grant "Chip" Taylor expressed interest in being appointed Town Law Agent and that Mary Carpenter agreed to resign the position. The SB members thanked Mary Carpenter and accepted with regret her resignation as Town Law Agent. Larry moved to appoint Grant "Chip" Taylor as Law Agent; Ted seconded. No discussion, motion passed unanimously. No further administrative duties.

4. AI 4 – Correspondence – No correspondence.

5. AI 5 – Legal – No legal business.

6. AI 6 – Other business – Caleb noted a phone call he received from a newspaper reporter regarding road conditions in Town following the fatal accident on VT RT 215 South in Lower Cabot. Ted noted he listened to a citizen complaint about the Town buying the Masonic Hall and the arrangements made to allow the Mason's to continue meeting in the building; discussion ensued. No further other business.

7. Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 8:23 p.m.

Respectfully submitted:

Christopher Kaldor; Town Clerk – Treasurer

**The next regularly scheduled Selectboard meeting will be held
Wednesday April 18, 2007 at 7 pm**

The Cabot Board of Selectpersons did meet as warned on 18 April 2007 at 7:00 p.m. Attending were: Kenneth Gokey; First Constable, William Walters, Ted Domey, Larry Gochey and Caleb Pitkin; Chair; Selectboard, Christopher Kaldor; Town Clerk - Treasurer.

Selectboard [SB] Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:07 p.m.

1. Agenda Item - AI 1 - Larry moved to approve the minutes of 4 April 2007 as printed; Caleb seconded. No discussion, motion passed unanimously.

2. AI 2 – Public Comment – William presented an activity accounting of site visits for the town web site, www.cabotvt.us. William noted the School Board asked him to post their agendas on the site; general discussion ensued. William noted a request by the Cabot Trustees to have a Village page on the web site; SB members agreed to include a page for the Village. Further discussion ensued about the web site postings. Kenneth Gokey, First Constable, discussed portable radios available from Rinker’s Communications. Larry will call Rinker’s to inquire about a loaner for Ken to try before buying. No further public comment.

3. AI 3 – Administrative duties – Christopher submitted a *2007 Liquor License Application* for **Rolf and Dolores Muench dba Goldie’s Gathering**; SB members reviewed same. Ted moved to sign the *2007 Liquor License Application* for **Rolf and Dolores Muench dba Goldie’s Gathering**; Larry seconded. No discussion, motion passed unanimously, SB members signed same. Christopher submitted the **2007 Annual Financial Plan – Town Highways**; SB members reviewed same. Ted moved to approve the **2007 Annual Financial Plan – Town Highways**; Larry seconded. No discussion, motion passed unanimously, SB members signed same. Christopher submitted the **Calendar Year 2006 Bridge Inspection Reports**; SB members reviewed same. Larry moved to approve the **Calendar Year 2006 Bridge Inspection Reports**; Ted seconded. No discussion, motion passed unanimously, SB members signed same. SB members reviewed email correspondence from John Guilmette in re: Coits Pond Access Acquisition. SB members asked for details of the proposal prior to voting approval of the acquisition. No further administrative duties.

4. AI 4 – Town Garage Committee – Appointees – General discussion ensued about the Town Garage Committee volunteers. Larry moved to approve the following appointments for the Town Garage Committee: Ted Domey; Chair, David Pike, Joanne

Vecchiola, Andy Leinoff, Chris Riddell and a Planning Commission Member to be appointed by the Planning Commission; Caleb seconded. Motion passed with Larry and Caleb in favor; Ted recused himself from the vote.

5. AI 5 – Willey Building Committee Grant Application – SB reviewed the Willey Building Committee Grant Application to the Preservation Trust of Vermont in the amount of \$250 for an evaluation of maintenance issues at the Willey Building. Ted moved to approve the Willey Building Committee Grant Application as noted; Larry seconded. No discussion, motion passed unanimously.

6. AI 6 - Correspondence – Christopher presented a letter and flyer from the Central Vermont Community Land Trust in re: *affordable home rehabilitation loan program*; general discussion ensued. Christopher will post the notice on the Town Hall bulletin board and forward the flyer to William Walters for posting on the town web site. Christopher submitted copies of the Central Vermont State Police Community Advisory Board minutes of 3/20/07. No further correspondence.

7. AI 7 – Legal – No legal business.

8. AI 8 – Other business – No other business.

9. Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 8:27 p.m.

Respectfully submitted:

Christopher Kaldor; Town Clerk – Treasurer

**The next regularly scheduled Selectboard meeting will be held
Wednesday May 2, 2007 at 7 pm**

The Cabot Board of Selectpersons did meet as warned for a Special Meeting on 25 April 2007 at 3:30 p.m.

Attending were: Ted Domey, Larry Gochey and Caleb Pitkin; Chair; Selectboard, Christopher Kaldor; Town Clerk - Treasurer.

Caleb called the meeting to order at 3:35 p.m.

Ted moved that based on information that's come to light regarding Central Vermont Solid Waste Management District Town Appointee John Grosvenor's previous employment history with CVSWMD, he will not adequately represent the interest of the Town of Cabot on the CVSWMD Board and therefore his appointment is hereby terminated; Larry seconded. No further discussion, motion passed unanimously.

Ted noted a conversation with John Guilmette at the VT ANR DEC in re: a proposed Coits Pond fishing access area; discussion ensued. Ted presented a letter of approval for the Coits Pond fishing access area and moved to approve the letter as submitted; Larry seconded. No discussion, motion passed unanimously, SB members signed same.

No further business.

Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 3:55 p.m.

Respectfully submitted:
Christopher Kaldor; Town Clerk – Treasurer

**The next regularly scheduled Selectboard meeting will be held
Wednesday May 2, 2007 at 7 pm**

The Cabot Board of Selectpersons did meet as warned on 2 May 2007 at 7:00 p.m. Attending were: Kimena Gile, Alecia Ovitt, Melissa Mason, Ann Cosgrove, Kevin Oddy, Leonard Spencer, Jo Guertin; Animal Control Officer, Ted Domey, Larry Gochey and Caleb Pitkin; Chair; Selectboard, Christopher Kaldor; Town Clerk - Treasurer.

Selectboard [SB] Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:04 p.m.

1. Agenda Item - AI 1 - Ted moved to approve the minutes of 18 April 2007 as printed; Larry seconded. No discussion, motion passed unanimously.

2. AI 2 – Public Comment – No public comment.

3. AI 3 – Dog Warrant – Dog Issues – Melissa described a dog attack that happened on Monday 30 April 2007 at 5:35 p.m., and shared pictures of injuries she sustained as a result of the dog attack; general discussion ensued. Melissa noted her concern about possible rabies infection from the dog bites, lacking any copies of rabies certification and license information. Kimena noted that her dog *Bagel* bit Melissa. Jo asked Kimena about a purported incident between *Bagel* and a skunk. Kimena noted her dog fought with a skunk; the skunk was tested for rabies, results were negative. with Administrative duties – Christopher submitted a 2007 *Liquor License Application* for **Rolf and Dolores Muench dba Goldie's Gathering**; SB members reviewed same. Ted moved to sign the 2007 *Liquor License Application* for **Rolf and Dolores Muench dba Goldie's Gathering**; Larry seconded. No discussion, motion passed unanimously, SB members

signed same. Christopher submitted the **2007 Annual Financial Plan – Town Highways**; SB members reviewed same. Ted moved to approve the **2007 Annual Financial Plan – Town Highways**; Larry seconded. No discussion, motion passed unanimously, SB members signed same. Christopher submitted the **Calendar Year 2006 Bridge Inspection Reports**; SB members reviewed same. Larry moved to approve the **Calendar Year 2006 Bridge Inspection Reports**; Ted seconded. No discussion, motion passed unanimously, SB members signed same. SB members reviewed email correspondence from John Guilmette in re: Coits Pond Access Acquisition. SB members asked for details of the proposal prior to voting approval of the acquisition. No further administrative duties.

4. AI 4 – Town Garage Committee – Appointees – General discussion ensued about the Town Garage Committee volunteers. Larry moved to approve the following appointments for the Town Garage Committee: Ted Domey; Chair, David Pike, Joanne Vecchiola, Andy Leinoff, Chris Riddell and a Planning Commission Member to be appointed by the Planning Commission; Caleb seconded. Motion passed with Larry and Caleb in favor; Ted recused himself from the vote.

5. AI 5 – Willey Building Committee Grant Application – SB reviewed the Willey Building Committee Grant Application to the Preservation Trust of Vermont in the amount of \$250 for an evaluation of maintenance issues at the Willey Building. Ted moved to approve the Willey Building Committee Grant Application as noted; Larry seconded. No discussion, motion passed unanimously.

6. AI 6 - Correspondence – Christopher presented a letter and flyer from the Central Vermont Community Land Trust in re: *affordable home rehabilitation loan program*; general discussion ensued. Christopher will post the notice on the Town Hall bulletin board and forward the flyer to William Walters for posting on the town web site. Christopher submitted copies of the Central Vermont State Police Community Advisory Board minutes of 3/20/07. No further correspondence.

7. AI 7 – Legal – No legal business.

8. AI 8 – Other business – No other business.

9. Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 8:27 p.m.

Respectfully submitted:

Christopher Kaldor; Town Clerk – Treasurer

**The next regularly scheduled Selectboard meeting will be held
Wednesday May 2, 2007 at 7 pm**

The Cabot Board of Selectpersons did meet as warned on 16 May 2007 at 7:00 p.m. Attending were: Carlton Domey, Lisa Ginette, Ted Domey, Larry Gochey and Caleb Pitkin; Chair; Select Board.

Selectboard [SB] Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:05 p.m.

1. Agenda Item - AI 1 - Larry moved to approve the minutes of 4 April 2007 as printed; Ted seconded. No discussion, motion passed unanimously.

2. AI 2 – Public Comment –Lisa Ginette presented a map of the Glaude property that contains a class 4 road that connects Smith Road with Whittier Hill Road that has not been used in many years. Lisa was representing the Land owner in requesting that the town through up the road so that the existing property could contain a legal building lot. The class 4 road dissects the property making clearances for a building unattainable with the roads right of way. The board determined that Larry and Ted would perform a site visit to determine the future value of this road to the town and report back in a future meeting.

3. AI 3 – Administrative duties – Caleb submitted a letter from **Brigid Joan Lenfest** of 3053 Main Street, Cabot, VT regarding a dog leash ordinance within the Village of Cabot. The property owner, Brigid Joan Lenfest, and her partner were accosted by two dogs coming from the building defined as 3065 Main Street, Cabot, VT. The complainant's letter is attached. Discussion ensued and the Town of Cabot's dog ordinance was read by Caleb Pitkin to the rest of the Select Board. Larry moved to have the Town Clerk find the name and address of the owner(s) of the two dogs in question. Ted seconded. No discussion, motion passed unanimously. It was determined by the Select Board to send the owner Kimina Gile of the white pit bull and rottweiler a letter of violation with a payable fine of \$20.00 due within seventy-two (72) hours of receipt of notification. Letter of complaint is attached. No further administrative duties.

4. AI 4 – Cost associated with telecommunications permits was discussed and the fee set by the board in the past was to be researched to cover the cost of the meetings and legal fees associated with the permit.

5. AI 5 – Other business – Reminder to Ted to find out the status of the Town garage and Ancient Road committees. Interest was shown to survey the Town hall and Masonic hall properties

6. Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 7:55 p.m.

Respectfully submitted:
Ted Domey; Select board – recording secretary

**The next regularly scheduled Selectboard meeting will be held
Wednesday May 2, 2007 at 7 pm**

The Cabot Board of Selectpersons did meet as warned on June 18th, 2007 at 6:00 p.m.

Attending were: William Walters, Ted Domey, Larry Gochey and Caleb Pitkin; Chair; Selectboard, Velma White; Asst' Town Clerk-Treasurer.

Caleb called meeting to order at 6:10 p.m.

William Walters attended briefly to state the Willey Building is officially wireless.

Discussion ensued as to the possibilities of filling the vacancy of position of Town Clerk, Town Treasurer and Lister. Motion made and seconded to post these positions in three places as required by law. Interested persons should contact the Town Clerk's Office and leave their name and for more information. Dead line for accepting names is July 18, 2007. No further discussion.

Larry made motion to adjourn, seconded by Ted. So moved. Adjourned at 7:00 p.m. Next scheduled meeting will be held on June 27, 2007 at 7:00 p.m.

Respectfully submitted.

Velma White; Asst' Town Clerk

The Cabot Board of Selectpersons did meet, as warned, at the Willey Building on 01 August 2007 at 7:00 p.m..

Attending were: Gary Savoca, RD Eno, Andy Leinoff, Mark Codling, Rikk Taft, Perry Mason, Ted Domey (SB Member), Larry Gochey (SB Member) and Caleb Pitkin (SB Chair), and Doug Harvey (Town Clerk – Treasurer).

Selectboard Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:05 p.m.

1. Agenda Item (AI) 1 – Approval of Minutes. Larry moved to approve the minutes of 16 May 2007 and 18 July 2007 as printed; Ted seconded. No discussion, motion passed unanimously.

2. AI 2 – Public Comment – Gary Savoca addressed a concern of speeding on Danville Hill Road. Larry indicated that Traffic Sensor/Counter mechanisms had recently been placed at four (4) town locations. This data is provided to the Sherriff’s department to assist them in determining what areas require patrolling.

Other Public Comments will be addressed under the corresponding agenda item.

3. AI 3 – Administrative Duties

AI 3a – AG Edwards – Owner/Authorized Person Worksheets; SB members reviewed the same. SB members completed the required worksheets.

AI 3b – Chittenden – Business Account Agreement, Government Banking Resolution, and eBanking Maintenance Form; SB members reviewed the same. Larry moved to accept and sign the Resolution; Ted seconded. No discussion, passed unanimously, SB members signed the same.

AI 3c – Mutual Aid Agreement for Firefighting Services between Cabot and Danville; Doug indicated that he had provided the agreement to Walter (Skip) Bothfeld Jr., Cabot Fire Chief, for review and approval but had not received Skip’s concurrence on the agreement.

No further Administrative Duties.

4. AI 4 - Correspondence

AI 4a – Preservation Trust of Vermont – Willey Building Grant; SB reviewed the same. After discussion, SB directed the correspondence be forwarded to David Carpenter, Willey Building Committee Chair, to coordinate the effort.

AI 4b – Department of Buildings and General Services – Recreational and Educational Facilities Grant and Human Services Competitive Grant Applications; SB reviewed the same. Doug indicated that he had provided a copy of Recreational Grant to Libby Hale, Recreational Committee Chair. SB directed a copy of the Human Services Grant be provided to Lori Augustyniak, Cabot Coalition.

AI 4c – Senator Sanders Letter – Invite to “Listening Session” on Economic and Infrastructural Needs in the Northeast Kingdom; SB reviewed the same; No action required.

AI 4d – Department of Environmental Conservation – Water System Improvements Funding Bypass; SB reviewed and discussed the same. The letter indicated that the Cabot project had been bypassed because no action had been taken on securing a municipal bond for the project. Larry stated that he would discuss this issue with Brian Houghton, Village Trustees and to invite them to a future SB meeting to determine a course of action.

AI 4e – Friends of Rail Trail Seek Public Comment; SB reviewed the same; No action required.

No further Correspondence.

5. AI 5 – Legal – No legal business to discuss.

6. AI 6 – Other Business

AI 6a – Dog Issues; Gary Savoca inquired if the town had a dog ordinance and if so, did the ordinance address the owners responsibility for picking up after their own dogs. Caleb stated that the town ordinance requires that the animal be under control of the owner at all times, but does not specifically discuss picking up “dog do”. Larry showed two of the signs the town had procured, 1 for controlling and the other for cleaning up after your animal, and stated that the signs would be installed around town in the near future.

Perry Mason informed the SB that he and his family were still having a problem with vicious dogs at the Spencer property on Main Street. Caleb indicated that the SB would invite Leonard Spencer, building owner, to the next meeting to discuss the on-going dog issues at his Main Street property. In the meantime, Caleb suggested, that the Mason’s contact Mr. Spencer, via mail addressing their issues and concerns.

AI 6b – Warranty Deeds – Land next to Willey Building; SB reviewed the same. After a discussion it was determined that additional research was required.

AI 6c – Zoning Fees – Proposed Fee Schedule; Carlton Domey was unable to attend the meeting – issue tabled until next meeting.

Telecommunication Facilities Project – Doug informed the SB that a Condition for payment of legal fees had been added to the permit, before it was issued.

AI 6d – Cabot Skylighters Landowners Permission Form; After discussing future plans with Mark Codling and Rikk Taft, Cabot Skylighters members, Larry moved to accept and sign the permission form; Ted seconded. No discussion, motion passed unanimously. Caleb signed the permission form.

AI 6e – Request for Road Closure on Whittier Hill – Ruth Glaude; SB discussed the same; Larry suggested and Caleb agreed to contact Ruth to discuss a possible land swap – a corner section of her property for the current town right-of-way that runs through her property.

AI 6f – Ultramar Heating Fuel Negotiations; Larry stated he had contacted Ultramar but had not yet received a proposal back from them. Issue will be discussed at the next SB meeting.

AI 6g – UDAG Account Discussion; Andy Leinoff indicated that he had collected all of the UDAG Historical data from the Town Clerks office. He also provided the SB an overview of the current year UDAG financial status. The SB requested and Andy agreed to continue to provide them monthly status reports for the UDAG accounts.

AI 6h – Open Town Positions - Lister and Auditor; Doug informed the SB that Liz Harvey had resigned from her Auditor position in accordance with Title 17 V.S.A. § 2647, Incompatible Offices. The SB accepted her resignation and directed Doug to post the vacancy within the next 10 days. As of yet, the SB has taken no action to fill the current open Lister position.

AI 6i – Sawmill Road Bridge; Ted indicated that he had received and reviewed the plans for the new bridge. After a discussion, Ted agreed to evaluate the possibility of the Town of Cabot keeping the temporary bridge and any salvageable material from the old bridge, for use elsewhere within the town once the new bridge construction was complete.

AI 6j – Floodplain Package; Ted stated that he had reviewed the new Floodplain package and did not see where Cabot may be affected. Issue will be discussed at the next SB meeting.

AI 6k – Willey Building Elevator; RD Eno, Willey Building Committee, was concerned that no progress had been made on repairing the elevator, since the vandalism occurred over six months ago. He stated that an estimate for \$1720.00 was provided by a company from Brattleboro and that all but a \$500.00 deductible would be covered by the insurance company. RD also stated that Connie Koeller, Librarian, had notified him of problems with operating the elevator. After a discussion, the SB authorized RD to take the lead on determining the claim status and for providing other options for getting the elevator repaired.

AI – New – Wastewater Chair Appointment; SB discussed the need for appointing a new chair for the Wastewater Committee. Ted moved to appoint Michael Hogan to chair the Wastewater Committee; Larry seconded. No discussion, motion passed unanimously.

AI – Add – Chatot/Forant Properties; Caleb indicated that he had spoken with Carlton Domey, Zoning Administrator, who stated that no permits have been issued to Mr. Forant; SB discussed how to proceed with the Chatot complaint, of an illegally built structure on the Forant property. Ted indicated that he would try to do a site-visit to the Forant property, prior to the next SB meeting, to determine what, if any, illegal structures have been built on the site.

No further Other Business.

7. Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 9:20 p.m.

Respectfully submitted:
Douglas Harvey; Town Clerk – Treasurer

AFTER THE FACT INFO: 2 August 2007 – Agenda Item 6k - Doug verified that the insurance company had already provided a check to the Town, in the amount of \$1220.00, to cover the elevator damage. Larry, Doug and Carlton Domey operated the elevator without incident. Larry and Carlton inspected the vandalism damage and believe that the repairs can be made locally. They will provide an update at the next SB meeting. Doug notified RD of all the above.

The Cabot Board of Selectpersons did meet, as warned, at the Willey Building on 14 August 2007 at 7:00 p.m..

Attending were: RD Eno, Walt Ackerman, Leonard Spencer, Ted Domey (SB Member), Larry Gochey (SB Member) and Caleb Pitkin (SB Chair), and Doug Harvey (Town Clerk – Treasurer).

Selectboard Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:05 p.m.

1. Agenda Item (AI) 1 – Approval of Minutes. Ted moved to approve the minutes of 01 August 2007 as printed; Larry seconded. No discussion, motion passed unanimously.
2. AI 2 – Public Comment - Public Comments will be addressed under the corresponding agenda item.
3. AI 3 – Administrative Duties
 - AI 3a – Mutual Aid Agreement for Firefighting Services between Cabot and Danville; Doug indicated that Walter (Skip) Bothfeld Jr., Cabot Fire Chief, had discussed the agreement with the Danville Fire Chief and subsequently returned the agreement to Danville for modification. SB decided to table this issue until the new agreement was reviewed and accepted by Skip.
4. AI 4 - Correspondence
 - AI 4a – Joe’s Pond Association – Aquatic Nuisance Control Project Donation Request Letter; SB reviewed and discussed the same. Ted moved to donate \$175.00 to the project; Larry seconded. No discussion, motion passed unanimously.
 - AI 4b – People’s Health & Wellness Clinic – Request for Release of \$100.00 Pledge Letter; SB reviewed and discussed the same. Larry moved to send the \$100.00 pledge to the Clinic; Ted seconded. No discussion, motion passed unanimously.
 - AI 4c – Listers Education Funding Letter – SB reviewed the same; Doug requested he be able to use some of the funds to attend the next Lister training session. SB concurred.

- AI 4d – Department of Housing and Community Affairs Grant Workshop; SB reviewed and discussed the same. Doug stated that he planned to attend the afternoon session; SB concurred. Larry indicated that he may also attend part of the workshop.
 - AI 4e – Moly XL Pro-Spec III Oil Analysis Report from Brian Greaves; SB reviewed the same; No action required.
 - AI 4f – Thank You Letter from Tara Rogerson; SB reviewed the same; No action Required
5. AI 5 – Legal – No legal business to discuss.
6. AI 6 – Other Business
- AI 6a – Dog Issues; SB reviewed a letter from Mark Whitman concerning a dog bite incident. After a discussion, the SB directed Doug to send a letter and a copy of the Dog Ordinance to Phil Carpenter, dog owner, addressing the incident.
 - AI 6b – 3065 Main Street Property – At the request of the SB, Leonard Spencer, property owner, attended the SB meeting to address the numerous dog incidents and complaints concerning the aforementioned property. After a discussion, Leonard stated, that all of his future lease agreements would include a clause stating that occupants would not be allowed to have dogs on the property.
 - AI 6c – Warranty Deeds – Land next to Willey Building; Doug provided additional deeds for review; Caleb agreed take and review the deeds.
 - AI 6d – Zoning Fees – Proposed Fee Schedule; Carlton Domey was still unavailable to attend the meeting – issue tabled until Carlton is prepared to present a proposed fee schedule.
 - AI 6e – Request for Road Closure on Whittier Hill – Ruth Glaude; Caleb indicated that Ruth is willing to transfer a portion of her property on the corner of Whittier Hill Road and Smith Road to the town, if the town, in turn, will “discontinue” the Town Right of Way (ROW) that runs through the middle of her property. The SB requested Doug to research the process for making this happen.
 - AI 6f – Ultramar Heating Fuel Negotiations; Larry stated he had contacted Ultramar and other area local fuel companies to solicit cost proposals from them. Once the proposals are received, a determination will be made as to which company should receive the town contract.
 - AI 6g – Open Town Positions - Lister and Auditor; Doug informed the SB that the Auditor position had been posted at the Cabot Post Office, Hardware Store, and the Town Clerk Office on 10 August 2007, interested parties are to contact the Town Clerk Office by 27 August 2007.
 - AI 6h – Sawmill Road Bridge; Ted provided copies of the bridge plans for review; SB reviewed the same. After a discussion, Larry accepted the task of providing the SB comments to Vermont Agency of Transportation by the 24 August 2007 deadline.
 - AI 6i – Willey Building Committee; RD Eno and Walt Ackerman, Willey Building Committee members, presented estimates for installing doors leading to the third

floor of the Willey building. The SB was concerned about the excessive cost and queried if it was possible to go with a simpler door at less cost. After a discussion and a site visit to the proposed door locations, the SB requested the Willey Building Committee solicit proposals for constructing and installing wooden doors, staying with the existing Willey building décor.

- AI 6j – Chatot/Forant Properties; Ted indicated that he was not able to visit the Forant property to determine what, if any, illegal structures have been built on the site. The SB agreed that this issue should be tabled until the results of the 3 August 2007 court hearing are available.
- AI – New – Willey Building Painting; The SB discussed the urgency for posting a Request for Proposal for painting the Willey building - as this summer's "painting window" would soon be coming to a close.
- AI – New – Website Payment – Doug informed the SB the William Walters had contacted him concerning the payment of the Towns website bill. When the website account was established, monthly charges were posted on the Towns credit card, which was recently cancelled. The board directed Doug to contact the bank to inquire about getting another credit and/or debit card.

7. Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 8:40 p.m.

Respectfully submitted:

Douglas Harvey; Town Clerk – Treasurer

**The next regularly scheduled Selectboard meeting will be held
Wednesday September 5, 2007 at 7 pm**

The Cabot Board of Selectpersons did meet, as warned, at the Willey Building on 05 September 2007 at 7:00 p.m..

Attending were: Carlton Domey, Diane Rossi, Jane Brown, Andy Leinoff, RD Eno, Perry Mason, Ken Gokey, Leonard Spencer, Ted Domey (SB Member), Larry Gochey (SB Member) and Caleb Pitkin (SB Chair), and Doug Harvey (Town Clerk – Treasurer).

Selectboard Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:03 p.m.

1. Agenda Item (AI) 1 – Approval of Minutes. Larry moved to approve the minutes of 14 August 2007 as printed; Ted seconded. No discussion, motion passed unanimously.

2. AI 2 – Public Comment - Public Comments will be addressed under the corresponding agenda item.

3. AI 3 – Administrative Duties

- AI 3a – Chittenden Business Card Resolution Form; SB members reviewed the same. Larry moved to have Caleb sign the resolution form; Ted seconded. No discussion, passed unanimously; Caleb signed the same.
- AI 3b – Preservation Trust of Vermont Grant Acknowledgement Letter (Drafted by RD Eno); SB reviewed the same. After discussion, Caleb agreed he would draft and provide an acknowledgement letter to Mr. Paul Bruhn, Executive Director.
- AI 3c – National Flood Insurance Program Biennial Report; SB members reviewed the same and determined the report should be forwarded to Gary Gulka for review and action as required.

4. AI 4 - Correspondence

- AI 4a – Central Vermont Council on Aging (CVCOA) – Request for Release of \$1000.00 Appropriation Funds; SB reviewed and discussed the same. Ted moved to delay paying any further appropriations until November, after the tax due date. Larry seconded. No further discussion, motion passed unanimously.
- AI 4b – Vermont League of Cities and Towns Letter – Action Plan for Consumption of Alcohol on Town Property; SB reviewed the same. After discussion, the SB members decided to have the Cabot Coalition provide a draft policy letter, concerning Alcohol Consumption on Town Property, and for the Coalition to present their recommendations to the SB for review and approval.
- AI 4c – Request for Exclusive Use of Willey Building Meeting Room and Kitchen (November 20 – December 12 2007); SB reviewed and discussed the same. Ted moved to approve the request; Caleb Seconded; Motion failed by a 2 to 1 vote.
- AI 4d – Emergency Preparedness – Local Emergency Planning Committee; SB reviewed and discussed the same. No action required.

5. AI 5 – Legal – Entered into Executive Session at 8:05 p.m. to discuss a “Civil Action”. SB exited Executive Session at 8:20 p.m., upon completing the “Civil Action” discussion.

6. AI 6 – Other Business

- AI 6a – Warranty Deed – Land next to Willey Building; Caleb indicated that he had not completed reviewing the deeds; Will discuss at a future meeting.
- AI 6b – Laying Out, Discontinuing, and Reclassifying Highways (Vermont Statute 19) – Request for Road Closure on Whittier Hill – Ruth Glaude; SB reviewed and discussed the same. The SB directed Doug to publish a Warning and provide notification to abutter property owners that on 17 October the SB will meet to discuss discontinuing a Town Right of Way (ROW) that runs through the middle of Ms. Glaude’s property. Caleb agreed to contact Lisa Ginette, surveyor, to have her modify the Glaude survey to remove 30 feet of land on the corner of Smith and Whittier roads that Ruth agreed to donate to the town.
- AI 6c – Open Auditor Position; Doug informed the SB that no one had shown any interest in filling the open Auditor position. Jane Brown (ex-auditor) and Diane Rossi (current auditor) addressed their concerns and provided recommendations and suggestions to the SB concerning future audits. After a discussion, Ted moved to appoint Jane Brown as an interim auditor until the next town meeting; Larry seconded. No discussion, passed unanimously.
- AI 6d – Sawmill Road Bridge – Comments and Response; Doug indicated that he had provided the SB comments to Vermont Agency of Transportation concerning the final bridge plans and had received a reply from Chris Williams - which was presented to the SB for review; SB members reviewed and discussed the same. Ted indicated he would draft a letter to justify the Towns need for the salvageable material from the old bridge.
- AI 6e – Willey Building Committee; RD Eno provided an overview of the Willey building preliminary Repair and Maintenance assessment performed by Rob Brown, Preservation Trust of Vermont. Discussions ensued concerning keys for the building and repairs for the elevator.
- AI 6f – Willey Building Painting; Doug informed the SB that a Request for Bid for painting the Willey building had been posted in the Hardwick Gazette and at several locations in town but no bids had been received. After discussion the SB decided that they would wait until spring to repost the Request for Bid.
- AI 6g – Updated UDAG Resolution – Andy Leinoff presented an updated UDAG Administration Authorization Resolution for signature; SB reviewed the same. Ted moved to accept and sign the resolution; Larry seconded. Passed unanimously. SB signed the same.
- AI 6h – Dog Issues – SB reviewed a letter from Melinda Frahmann concerning a dog bite incident. After a discussion, the SB directed Doug to send a letter and a copy of the Dog Ordinance to Alicia Ovitt and David Morrison, dog owners, addressing the incident.
- AI 6i – Republican and Progressive Party Caucus Notices; SB reviewed the same. No action required.
- AI – New – Doug informed the SB that Bonnie Dannenberg had requested that the Historical Society be allowed to use the Masonic building parking lot during the October 13, 2007 Apple Festival. Larry moved to approve the request; Ted seconded. Motion passed unanimously.

- AI – New – Central Vermont Solid Waste Management District (CVWSWD) Board Opening; Caleb stated that RD Eno had volunteered to fill the CVWSWD position. Ted moved to appoint RD Eno as Cabot’s representative to the CVWSWD board; Larry seconded. Motion Passed unanimously.

7. Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 9:20 p.m.

Respectfully submitted:

Douglas Harvey; Town Clerk – Treasurer

**The next regularly scheduled Selectboard meeting will be held
Wednesday September 19, 2007 at 7 pm**

The Cabot Board of Selectpersons did meet, as warned, at the Willey Building on 19 September 2007 at 7:00 p.m..

Attending were: John Cookson, Carlton Domey, RD Eno, Walt Ackerman, Ted Domey (SB Member), Larry Gochey (SB Member) and Caleb Pitkin (SB Chair), and Doug Harvey (Town Clerk – Treasurer).

Selectboard Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:02 p.m.

1. Agenda Item (AI) 1 – Approval of Minutes. Ted moved to approve the minutes of 05 September 2007 meeting as printed; Larry seconded. No discussion, motion passed unanimously.

2. AI 2 – Public Comment - Public Comments will be addressed under the corresponding agenda item.

3. AI 3 – Administrative Duties

- AI 3a – Central Vermont Solid Waste Management District Representative Appointment Form – Requires Signature; No discussion; Caleb signed the same.

4. AI 4 - Correspondence

- AI 4a – State of Vermont Department of Housing and Community Affairs (DHCA) – Ancient Roads Grant Application; SB reviewed and discussed the same. Ted will deliver the material to Rikk Taff for review and action.
- AI 4b – Chatot Letter – Forant/Allaire Property; SB reviewed and discussed the same; No action.

5. AI 5 – Legal

- AI 5a – Ken Davis Pretrial Conference, 24 September 2007 – Charles Merriman – Does the SB want to proceed to trial or try to negotiate? SB discussed the same. Larry moved to proceed with the trial; Ted seconded. No further discussion, motion passed unanimously.

6. AI 6 – Other Business

- AI 6a – Warranty Deed – Land next to Willey Building; Caleb indicated that he had not completed reviewing the deeds; This item will be discussed at a future meeting.
- AI 6b – Discontinuing of Town Right of Way (ROW) on Ruth Glaude's Property. Doug presented the Warning for signature; SB signed the same. Doug provided a survey, from Lisa Ginnette (Sunwise Surveying), which identifies the proposed 30 foot, expanded Town of Cabot ROW at the corners of Whittier Hill and Smith Roads.
- AI 6c – Policy for Consumption of Alcohol on Town Property; Doug informed the SB that the Cabot Coalition (Lori Augustyniac) were forming a committee to evaluate and develop the proposed policy and asked if the SB would like to provide a representative. After a discussion Ted volunteered to represent the SB on the committee.
- AI 6d – Sawmill Road Bridge – Ted indicated he was drafting a letter to the Vermont Agency of Transportation, justifying the Towns need for the salvageable material from the old bridge.
- AI 6e – Willey Building Painting; Doug informed the SB that he had received comments from two local paint contractors, who stated they were interested in providing a bid for the job but both felt the Request for Bid project completion timeframe were unrealistic. SB discussed the same; No action taken.
- AI 6f (add) – Willey Building Lift; Doug provided a letter from Green Mountain Elevator Company terminating their service contract with the town. RD Eno indicated that he had contacted another company, Bay State Elevators, who agreed to perform a site survey and subsequently provide a contract proposal for maintaining the lift. SB discussed the same; No action taken.

- AI 6g (add) – Green Mountain Power – Petition for installing a pole and cable in the road ROW on the proposed house site of John Raynor, located on Cabot Plains Road; SB reviewed and discussed the same. Larry moved to sign the petition; Ted seconded. Passed unanimously. SB signed the same.
- AI 6h (add) – Dog Issues – Doug stated that Key Gokey, Town Constable, had delivered the Town Dog Ordinance Violation letters and a copy of the Dog Ordinance to Alicia Ovitt and David Morrison, dog owners, addressing the Frahmman incident. Doug also indicated that he was unable to locate any dog license registration paperwork for the Morrison dog. SB discussed the same. After reviewing the Dog Ordinance, Larry moved to have the Morrison dog impounded for not being properly licensed in accordance with Title 20, Section 3581 of the Vermont Statutes Annotated; Ted seconded. Passed unanimously. The SB directed Doug to contact Josephine Guertin, Animal Control Officer, to arrange for the impoundment. The SB authorized Josephine to contact the Sherriff department for assistance, as needed.
- AI 6i (add) – Johnson Paving Company Bill – Doug indicated that a couple of tax payers had approached him concerning recent paving projects within the town and payments for those projects. Thus, Doug provided a copy of the bill to the SB for review and approval; SB discussed and approved the same.

7. Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 8:32 p.m.

Respectfully submitted:

Douglas Harvey; Town Clerk – Treasurer

**The next regularly scheduled Selectboard meeting will be held
Wednesday October 03, 2007 at 7 pm**

The Cabot Board of Selectpersons did meet, as warned, at the Willey Building on 03 October 2007 at 7:00 p.m..

Attending were: Carlton Domey, Ted Domey (SB Member), Larry Gochey (SB Member) and Caleb Pitkin (SB Chair), and Doug Harvey (Town Clerk – Treasurer).

Selectboard Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:04 p.m.

1. Agenda Item (AI) 1 – Approval of Minutes. Ted moved to approve the minutes of 19 September 2007 meeting as printed; Larry seconded. No discussion, motion passed unanimously.
2. AI 2 – Public Comment - Public Comments will be addressed under the corresponding agenda item.
3. AI 3 – Administrative Duties
 - AI 3a – Vermont League of Cities and Towns (VLCT) Property and Casualty Intermunicipal Fund - Renewal Application; SB reviewed and updated the application, as required.
4. AI 4 - Correspondence
 - AI 4a – State of Vermont, Policy & Planning Division – Mapping Unit; Doug informed the SB that he received the complete Cabot Town Highway file, including maps (1930's to present) from the State. Ted agreed to provide the data to Rikk Taff, Ancient Roads coordinator.
 - AI 4b – Cabot Coalition - Policy for Consumption of Alcohol on Town Property; Doug informed the SB that the Cabot Coalition (Lori Augustyniak) will be hosting their first meeting to address the alcohol policy on Tuesday, October 23, 2007 @ 6:00 PM. Ted will attend the meeting as the SB representative.
 - AI 4c – Maplecrest Enterprises – Willey Building Snow Removal Bid Proposal; SB reviewed and discussed the same. The SB determined that this issue was a Road Commissioner responsibility.
 - AI 4d – Chatot Letter - (dated 27 September 07) – Washington County Superior Court Order concerning the Forant/Allaire Property Easement; SB reviewed and discussed the same; Carlton Domey stated that he had faxed a copy of the Chatot letter to Charles Merriman, Town Attorney, for review and action. The SB agreed to wait to hear from Charles before taking any action.
5. AI 5 – Legal
 - AI 5a – Ken Davis Pretrial Conference, 24 September 2007 – Doug informed the SB that according to Charles Merriman, Town Attorney, the Court ordered Mediation be conducted by 31 October 2007. Charles has contacted Ken Davis concerning the mediation but has not received a reply from Ken.

6. AI 6 – Other Business

- AI 6a – Warranty Deed – Land next to Willey Building; Carlton provided a map of the building and property; SB reviewed and discussed the same. No action taken.
- AI 6b – Discontinuing of Town Right of Way (ROW) on Ruth Glaude’s Property. Doug reminded the SB that the Discontinuance hearing is scheduled for 17 October 2007, starting with a site assessment @ 6:00 PM and the hearing to follow @ 6:30 PM in the SB meeting room.
- AI 6c – Sawmill Road Bridge – Ted indicated he had completed drafting a letter to the Vermont Agency of Transportation, justifying the Towns need for the salvageable material from the old bridge.
- AI 6d – Safety Issues at he School – Regina Quinn, Principal; Ms. Quinn failed to show for the meeting.
- AI New – Willey Building Repair & Maintenance Report – Doug provided copies of the report from Rob Brown, which included his findings and recommendations as a result of performing the Preservation Trust of Vermont Grant Inspection. SB reviewed and discussed the same. No action taken.

7. Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 8:17 p.m.

Respectfully submitted:

Douglas Harvey; Town Clerk – Treasurer

**The next regularly scheduled Selectboard meeting will be held
Wednesday October 17, 2007 at 7 pm**

Prior to the 7 p.m. scheduled SB meeting, Larry made the motion to enter Executive Session to discuss a mediation issue. Caleb seconded; passed unanimously.

6:15 - Entered Executive Session

6:28 - Out of Executive Session – No action taken.

The Cabot Board of Selectpersons did meet, as warned, at the Willey Building on 17 October 2007 at 7:00 p.m..

Attending were: Carlton Domey, Andy Leinoff, Larry Gochey (SB Member) and Caleb Pitkin (SB Chair), and Doug Harvey (Town Clerk – Treasurer).

Selectboard Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:00 p.m.

1. Agenda Item (AI) 1 – Approval of Minutes. Ted Domey (SB Member) was unable to attend the meeting. Thus, approval of the 3 October 2007 minutes was tabled until the next meeting.
2. AI 2 – Public Comment - Public Comments will be addressed under the corresponding agenda item, as required.
 - AI 2a – Urban Development Action Grant (UDAG) Account – Andy provided the current financial status of the UDAG fund. The SB reviewed and discussed the same. In addition, Andy presented a revised UDAG plan for review and approval. Andy provided a brief overview of the changes. Caleb and Larry agreed that this issue should be deferred until all three (3) SB members are available to discuss the changes.
3. AI 3 – Administrative Duties
 - AI 3a – 2007 Budget Review (To Date) – Doug provided a “Profit & Loss - Budget versus Actual” report for review. The SB reviewed and discussed the same. Caleb was concerned that the cost for the new highway truck was \$46,000 higher than the budgeted \$97,000. Larry indicated that the shortfall was being covered by the \$51,000 from the Highway Sinking fund. A lengthy discussion ensued. An in-depth review of the budget is required to determine if sufficient funds are available to close out the year.
4. AI 4 - Correspondence
 - AI 4a – Apology Letter from Joe Braley – Doug provided a letter from Joe Braley, who apologized to the town for breaking the glass in the Willey building lift.
5. AI 5 – Legal

- AI 5a – Ken Davis Property Mediation – Doug stated that Charles Merriman, Town Attorney, had contacted him concerning the mediation session which is scheduled for 24 October 2007. Doug provided the SB a copy of the Mediation Letter and Interrogatories sent to Ken Davis from Charles. The SB reviewed and discussed the same. Caleb will contact Charles to discuss the upcoming mediation.
- AI 5b – Discontinuing of Town Right of Way (ROW) on Ruth Glaude’s Property – The issue was discussed and minutes documented during the Warned Public Hearing that convened at 6:30 p.m. on 17 October 2007.

6. AI 6 – Other Business

- AI 6a – Public Consumption of Alcohol in Cabot – Doug provided a letter to the SB from the Cabot Skylighters Snowmobile Club addressing their recommendations, to be considered for incorporation into the new Town Policy (currently being developed) concerning Alcohol Consumption on Town Property. The SB reviewed and discussed the same; no action taken.
- AI 6b – Vermont League of Cities and Towns (VLCT) Health Trust 18th Annual Membership Meeting – 16 November 2007. Doug provided an agenda and the registration form for the aforementioned meeting; SB reviewed and discussed the same; no action taken
- AI 6c – UDAG Maintenance Fee – Doug queried the SB concerning collecting a maintenance fee, from UDAG Committee, for the six month period (January through June 2007) that the Town was responsible for maintaining the fund. In previous years the UDAG had paid the Town \$2300.00 for these services. The SB discussed the same. Larry moved to have the Town invoice the UDAG committee for Town services rendered. Caleb seconded; passed unanimously.

7. Larry moved to adjourn the meeting; Caleb seconded. No discussion, meeting adjourned at 8:10 p.m.

Respectfully submitted:

Douglas Harvey; Town Clerk – Treasurer

**The next regularly scheduled Selectboard meeting will be held
Wednesday November 7, 2007 at 7 pm**

The Cabot Board of Selectpersons did meet, as warned, at the Willey Building on 07 November 2007 at 7:00 p.m..

Attending were: Andy Leinoff, Daniel Cookson, James Gauthier, Laurie Gauthier, Carmel Allaire, Ronald Forant, Keith Burt, Gary Gulka, Larry Gochey (SB Member), Ted Domey (SB Member), Caleb Pitkin (SB Chair), and Doug Harvey (Town Clerk – Treasurer).

Selectboard Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:00 p.m.

1. Agenda Item (AI) 1 – Approval of Minutes. Ted moved to approve the minutes of 03 October and 17 October 2007 meetings as printed; Larry seconded. No discussion, motion passed unanimously.

2. AI 2 – Public Comment - Public Comments will be addressed under the corresponding agenda item, as required.

3. AI 3 – Administrative Duties

- AI 3a – 2007 Budget Review (To Date) – Doug provided a “Profit & Loss - Budget versus Actual” report, dated 6 November 2007, for review. The SB tabled the budget review until the next meeting.
- AI 3b – Vermont Municipal Bond Bank Refunding – Certificate and IRS Form 8038-G Require Signature; SB reviewed the same. Ted moved to sign the documents; Larry seconded. No discussion, motion passed unanimously. SB signed the same.
- AI 3c – Urban Development Action Grant (UDAG) Plan Revision; Andy provided an overview of the changes. SB reviewed and discussed the same. Larry moved to adopt the proposed changes, as amended; Ted Seconded. No further discussion; passed unanimously.

4. AI 4 - Correspondence

- AI 4a – State of Vermont, Enhanced 911 Board – Municipal Government Maintenance Responsibilities Letter; SB reviewed the same. No action required.
- AI 4b – Washington County Courthouse – Fiscal Year Change Letter; SB reviewed the same. No action required.
- AI 4c – State of Vermont, Office of the State Auditor – Grants Management Workshop; SB reviewed the same. No action required.
- AI 4e - First American Flood Data Services – Community Parcel Program; SB reviewed and discussed the same. SB directed Doug to forward a copy of the letter to Gary Gulka.
- AI 4f - Vermont League of Cities and Towns (VLCT) – 1) Municipal Budgeting and Financial Seminar; SB reviewed the same. SB authorized Doug to attend the seminar. 2) New Vision Plan; SB reviewed the same. No action taken. 3) Health Trust Regional Meetings Registration; SB reviewed the same. No action taken.

- AI 4g – Cabot Health Officer Letter – Health Issues at 3065 Main Street; Gary Gulka, Health Officer, addressed the situation that forced him to issue the health letter. SB discussed the same. SB directed Gary to initiate the Notice of Intent and Draft Health Order and requested that he also research and provide them additional information concerning the process.

5. AI 5 – Legal

- AI 5a – Ken Davis Property Mediation – Doug stated that Charles Merriman, Town Attorney, had contacted him concerning the 24 October 2007 mediation session, indicating that a compromise could not be reached. Thus, a court date will be set in the near future.
- AI 5b – Finding of Fact and Order Regarding Discontinuing of Town Right of Way (ROW) (Old T.H. No. 39) on Ruth Glaude’s Property – Requires Signature; SB reviewed, discussed, and signed the same.

6. AI 6 – Other Business

- AI 6a – Forant /Allaire – Zoning Permit with Access off of the Bolton Road (Old Bayley Hazen Road); Ronald questioned why their zoning permit application, with access off the Bolton road, had been denied. The SB reviewed the zoning application and copies of deeds for the referenced properties. Andy Leinoff informed the SB that there is still an open court case concerning the right-of way (ROW) to the Forant/Allaire property from the Bolton Road. Caleb informed Ronald that the Town could not issue a permit while the case is still pending.
- AI 6b – West Hill Pond Association – Dam Concerns; Daniel Cookson provided an update on the association’s attempt to repair the West Hill Pond dam, indicating that they were looking for help and or suggestions from the SB on how to proceed. Daniel provided the SB a copy of the appraisal report and engineering data that the association had accumulated over the last couple years. Caleb agreed to review the data and to contact the town attorney to discuss what options might be available for procuring the property “under” the dam. Daniel also asked if it would be possible for the association to include a report into the Town Report. The SB concurred and informed Daniel he needed to provide their report to Jane Brown, Town Auditor, for inclusion into the Town Report.
- AI 6c – Willey Building Rent Fees – Doug asked if there was a list identifying organizations that were exempt from paying the Willey Building rental fees. The SB stated that currently all Town Committees, Cabot Coalition, School and Library functions were exempt from the rental fees, but added that “paying” customers had priority. Doug questioned if local non-profit organizations, such as the Cabot Skylighters were exempt. Larry stated, in the past, the Skylighters were exempt because of the assistance they had provided in rehabilitating the current SB Meeting room. After further discussion the SB determined the Willey Building

Committee should identify in writing what organizations are exempt from paying the fees.

- AI 6d (added) – Earth Tech – Wastewater Contract Extension; Larry provided a copy of the Earth Tech contract extension for review. Earth Tech management will attend the next SB meeting to discuss the same. No action taken.

7. Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 9:30 p.m.

Respectfully submitted:

Douglas Harvey; Town Clerk – Treasurer

**The next regularly scheduled Selectboard meeting will be held
Wednesday November 21, 2007 at 7 pm**

The Cabot Board of Selectpersons did meet, as warned, at the Willey Building on 21 November 2007 at 7:00 p.m..

Attending were: Jefferson Tolman, Jim Brimblecombe, Carlton Domey, Larry Gochey (SB Member), Ted Domey (SB Member), Caleb Pitkin (SB Chair), and Doug Harvey (Town Clerk – Treasurer).

Selectboard Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:05 p.m.

1. Agenda Item (AI) 1 – Approval of Minutes. Ted moved to approve the minutes of 07 November 2007 meetings as printed; Larry seconded. No discussion, motion passed unanimously.

2. AI 2 – Public Comment - Public Comments will be addressed under the corresponding agenda item, as required.

3. AI 3 – Administrative Duties

- AI 3a – Earth Tech Contract / Annual Increase Review – Jefferson Tolman introduced himself as the new Earth Tech Regional Manager. Jefferson provided the SB the proposed Contract Extension and Compensation Adjustment package for review. The proposal recommended, 1) extending the contract for an

additional five years and 2) a 3.5% cost of living increase for the next contract year. The SB reviewed and discussed the same. Larry moved to sign the contract; Ted seconded. No further discussion, motion passed unanimously. SB signed the same.

- AI 3b – 2007 Budget Review (To Date) – Doug provided a “Profit & Loss - Budget versus Actual” report, dated 21 November 2007, for review. The SB reviewed and discussed the same. The major topic of discussion /contention concerned the budgeted versus actual cost of the new highway truck – a difference of \$45k. Based upon the current figures the highway fund will be approximately \$25K – 30K over the proposed budget figure.

4. AI 4 - Correspondence

- AI 4a – Washington County Sherriff’s Department – Yearly Recap; SB reviewed the same. No action required.
- AI 4b – Bernie Sanders – Invite to “Listening Session 28 November 2007; SB reviewed the same. No action required.
- AI 4c - Vermont League of Cities and Towns (VLCT) – 1) FY09 Dues; SB reviewed and discussed the same. No action required. 2) Voluntary Life Insurance Program; SB reviewed the same. No action taken.
- AI 4d – State of Vermont, Policy & Planning Division – Mapping Unit – Ancient Roads Survey; SB reviewed and discussed the same. Ted agreed to complete the survey and provide it to Doug for submission to the state.

5. AI 5 – Legal

- AI 5a – Ken Davis Property – Doug informed the SB that Ken Davis had contacted Charles Merriman (Town Attorney) seeking a two week extension for completing the requested Interrogatories; extension was granted.
- AI 5b –Discontinuing of Town Right of Way (ROW) (Old T.H. No. 39) on Ruth Glaude’s Property; Doug informed the SB that Charles Merriman is preparing a deed that gives the town an additional 30 foot ROW at the corners of Whittier Hill and Smith roads, per agreement with Ms. Glaude.

6. AI 6 – Other Business

- AI 6a – McCullough Crushing Inc., – Larry presented a proposed “letter of concern” for review, addressing the closure of the McCullough East Calais pit. Cabot has relied on the McCullough pit to meet the Towns requirements for over 25 years; The SB reviewed and discussed the same and agreed a couple minor changes should be made to the letter. Larry moved to approve the letter as amended; Ted seconded. No further discussion, motion passed unanimously.
- AI 6b – Excessive Dog Barking Complaint – Caleb and Ted both indicated that they had received complaints concerning excessive barking from Jennifer Person’s dogs

on Bricketts Crossing road. After a discussion, the SB tasked Doug to send a letter, including a copy of the Dog Ordinance, to Jennifer addressing the complaints.

7. Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 9:15 p.m.

Respectfully submitted:

Douglas Harvey; Town Clerk – Treasurer

**The next regularly scheduled Selectboard meeting will be held
Wednesday December 5th, 2007 at 7 pm**

The Cabot Board of Selectpersons did meet, as warned, at the Willey Building on 05 December 2007 at 7:00 p.m..

Attending were: Leonard Spencer, Larry Gochey (SB Member), Ted Domey (SB Member - arrived at 7:30), Caleb Pitkin (SB Chair), and Doug Harvey (Town Clerk – Treasurer).

Selectboard Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:10 p.m.

1. Agenda Item (AI) 1 – Approval of Minutes. Larry moved to approve the minutes of 21 November 2007 meetings as printed; Caleb seconded. No discussion, motion passed unanimously.

2. AI 2 – Public Comment - Public Comments will be addressed under the corresponding agenda item, as required.

3. AI 3 – Administrative Duties

- AI 3a – 2007 Budget Review – Shortages; Doug provided the current financial data, estimating a \$25,000.00 plus shortfall to finish out the year. SB reviewed and discussed the same. The SB tasked Doug to contact Chittenden Bank to discuss options (e.g., short term loan, extending date for existing Tax Anticipation Note, new Tax Anticipation Note, etc.). Caleb will Contact the Urban Development Action Grant (UDAG) committee to discuss potential financial options available through the UDAG fund.

4. AI 4 - Correspondence

- AI 4a – Washington County Clerk – Pre-Budget Meeting Invitation; SB reviewed the same. No action required.
- AI 4b – Allen Engineering – Fuel Surcharge Effective 26 November 2007; SB reviewed the same. Larry took the action to discuss this with Mike Hogan, Waste Water Commission Chair, and Earth Tech; to ensure they were aware of the increase and to determine if this is still the Towns best option for these services.
- AI 4c – Chatot Letter Dated 23 November 2007 – Forant/Allaire Docket No. 147-3-04; SB reviewed and discussed the same. No action taken.
- AI 4d – Vermont League of Cities and Towns – Small Dams in Vermont Questionnaire; SB reviewed and discussed the same. Caleb agreed to complete the questionnaire and provide it to Doug for submission to VLTC.

5. AI 5 – Legal

- AI 5a – Health Order – 3065 Main Street, Leonard Spencer – Owner; SB reviewed the same. Mr. Spencer provided his rebuttal to the Order and his recommendation for resolution of the issue. The SB adjourned to visit the property to evaluate the issue. Upon reconvening the SB discussed the following Order amendment: “ORDERED that within 14 days of the date of this order a weather tight, water tight door shall be installed on the front entrance and a conventional locking mechanism shall be installed.” Larry moved to have Caleb sign the order as amended; Ted seconded. No further discussion, passed unanimously. Caleb signed the amended Health Order. While in attendance Mr. Spencer was served with the Order; he has 14 days to comply.

6. AI 6 – Other Business

- AI 6a – Willey Building Lift – 1) Proposed Agreement from Bay State Elevator and 2) Unsolicited Option from Schindler Elevator Corporation; SB reviewed and discussed both. SB tasked the Willey Building Committee to contact Bay State Elevator to discuss modifying the proposed agreement from six (6) service visits per year to four (4) service visits but keeping the cost at the proposed \$175.00 per visit.

7. Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 9:15 p.m.

Respectfully submitted:

Douglas Harvey; Town Clerk – Treasurer

**The next regularly scheduled Selectboard meeting will be held
Wednesday December 19th, 2007 at 7 pm**

The Cabot Board of Selectpersons did meet, as warned, at the Willey Building on 19 December 2007 at 7:00 p.m..

Attending were: William Walters, Larry Gochey (SB Member), Ted Domey (SB Member), Caleb Pitkin (SB Chair), and Doug Harvey (Town Clerk – Treasurer).

Selectboard Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:02 p.m.

1. Agenda Item (AI) 1 – Approval of Minutes. Larry moved to approve the minutes of 05 December 2007 meeting as printed; Ted seconded. No discussion, motion passed unanimously.

2. AI 2 – Public Comment - Public Comments will be addressed under the corresponding agenda item, as required.

- Old Library Shelving – William requested the SB make a decision concerning the old Library shelving. After a discussion, Larry made the motion to donate the shelving to the Cabot Historical Society; Ted seconded. Motion passed unanimously.
- Historical Society Tax Exemption – William questioned if the Historical Society Tax Exemption needed to be added to the 2008 Town Meeting Warning. Doug informed the SB that he had discussed this issue with the State of Vermont, Department of Taxes, Division of Property Valuation and Review; who stated the Historical Society is Statutory Exempt in accordance with Vermont Statutes Annotated Title 32 § 3802.4

3. AI 3 – Administrative Duties

- AI 3a – Chittenden Bank 2008 Tax Anticipation Note (TAN) – Requires Signature; The SB reviewed and discussed the same. Larry moved to accept and sign the 2008 TAN in the amount of \$540,000.00, at an interest rate of 3.39 % per annum; Ted seconded. No further discussion, motion passed unanimously. The note will be available on 2 January 2008. Doug informed the SB, that Chittenden agreed to delay a portion of their 28 December 2007 TAN payment, due to shortages in Town funds. Chittenden will collect the remainder of the 2007 TAN on 2 January 2008. This was acceptable to the SB.

- AI 3b – Fothergill, Segale & Valley – Audit Agreement Requires Signature; The SB reviewed and discussed the same. Larry made the motion to accept the agreement and for Caleb and Doug to sign the same; Ted seconded. No further discussion, motion passed unanimously.
- Auditor Position – Jane Brown Resignation Letter; Doug presented the SB Jane’s Resignation letter. Doug informed the SB that Jane had found someone to fill her position. The SB reviewed and discussed the same. Larry made the motion to accept Jane’s resignation letter and to post the open Auditor position as required; Ted seconded. No further discussion, motion passed unanimously.

4. AI 4 - Correspondence

- AI 4a – State of Vermont, Department of Taxes – Homestead Non-Filers Listing; SB reviewed and discussed the same. No action required.
- AI 4b - State of Vermont, Department of Taxes, Division of Property Valuation and Review – Certified Equalized Education Property Value (EEPV) Results Letter; Doug informed the SB, effective 1/1/2008, the Towns EEPV will be \$144,460,000.00, the Coefficient of Dispersion value is 12.92%, and Common Level of Appraisal equals 99.87%. The SB reviewed and discussed the same. No action required.
- AI 4c – Vermont League of Cities and Towns (VLCT) – 1) 2008 Property and Casualty Insurance Contribution Notice, 2) 2008 Health Trust Renewal Rates; Doug informed the SB that the 2008 Town Property and Casualty Insurance would increase by approximately \$5,000.00 for the year and that the Health Insurance cost would increase an average 8.2%; SB reviewed and discussed the same. No action taken.
- AI 4d – Central Vermont Solid Waste Management District – Assessment for 2008; SB reviewed and discussed the same. No action required.
- AI 4e – Willey Building Committee – Willey Building Lift and Building Maintenance Report; SB reviewed and discussed the same. Ted moved to accept the Bay State Elevator proposal for maintaining and servicing the Willey Building Lift on a bi-monthly basis; Larry seconded. Motion passed unanimously. Ted moved to post two (2) Requests for Proposals – One for painting the Willey Building and the second for painting the Willey Building roof; Larry seconded. No further discussion, motion passed unanimously.

5. AI 5 – Legal

- AI 5a – Health Order – 3065 Main Street, Leonard Spencer – Owner; SB discussed the same. Caleb agreed to inspect the property in the next few days to insure the requirements of the “Order” were met.

6. AI 6 – Other Business

- AI 6a – Heating Fuel Cost – Doug informed the SB that the Clerk’s Office still had not received a contract from Ultramar for heating fuel. He stated that Ultramar had recently delivered heating fuel at a cost of \$3.25 per gallon. Larry stated that he had spoken with Ultramar earlier in the week and that a contract should be sent to the Town by the end of the week, with a cost of 2.46 per gallon. Larry also stated that Ultramar would provide a credit for the heating fuel previously delivered.
- AI 6b– Draft 2008 Budget – Doug provided the SB with draft copies of 2008 budget proposals for the General Fund, Fire Department and Waster Water accounts and also provided a recommendation for increases to the General Fund Pay Scale. The SB did a cursory review of the proposals but decided to table the discussion until the next meeting.
- AI 6c – Invite to the Banquet Room – Doug presented the SB with an invitation from Bill Walters, “to muster the members of the Honorable Select Board to the Banquet Room for the purposes of lawful assembly and celebration”. After adjourning the meeting the SB and Town Clerk did adjourn to the Banquet room where they were treated to an excellent meal, which included appetizers, beverages, desserts and the main course of Smoked Trout on a bed of rice. The food and company were excellent – Thank you Bill for your kind gesture.

7. Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 8:15 p.m.

Respectfully submitted:

Douglas Harvey; Town Clerk – Treasurer

**The next regularly scheduled Selectboard meeting will be held
Wednesday January 2, 2008 at 7 pm**