

MINUTES OF THE CABOT SELECTBOARD (SB)
05 September 2007

The Cabot Board of Selectpersons did meet, as warned, at the Willey Building on 05 September 2007 at 7:00 p.m..

Attending were: Carlton Domey, Diane Rossi, Jane Brown, Andy Leinoff, RD Eno, Perry Mason, Ken Gokey, Leonard Spencer, Ted Domey (SB Member), Larry Gochey (SB Member) and Caleb Pitkin (SB Chair), and Doug Harvey (Town Clerk – Treasurer).

Selectboard Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:03 p.m.

1. Agenda Item (AI) 1 – Approval of Minutes. Larry moved to approve the minutes of 14 August 2007 as printed; Ted seconded. No discussion, motion passed unanimously.
2. AI 2 – Public Comment - Public Comments will be addressed under the corresponding agenda item.
3. AI 3 – Administrative Duties
 - AI 3a – Chittenden Business Card Resolution Form; SB members reviewed the same. Larry moved to have Caleb sign the resolution form; Ted seconded. No discussion, passed unanimously; Caleb signed the same.
 - AI 3b – Preservation Trust of Vermont Grant Acknowledgement Letter (Drafted by RD Eno); SB reviewed the same. After discussion, Caleb agreed he would draft and provide an acknowledgement letter to Mr. Paul Bruhn, Executive Director.
 - AI 3c – National Flood Insurance Program Biennial Report; SB members reviewed the same and determined the report should be forwarded to Gary Gulka for review and action as required.
4. AI 4 - Correspondence
 - AI 4a – Central Vermont Council on Aging (CVCOA) – Request for Release of \$1000.00 Appropriation Funds; SB reviewed and discussed the same. Ted moved to delay paying any further appropriations until November, after the tax due date. Larry seconded. No further discussion, motion passed unanimously.
 - AI 4b – Vermont League of Cities and Towns Letter – Action Plan for Consumption of Alcohol on Town Property; SB reviewed the same. After discussion, the SB members decided to have the Cabot Coalition provide a draft policy letter, concerning Alcohol Consumption on Town Property, and for the Coalition to present their recommendations to the SB for review and approval.

MINUTES OF THE CABOT SELECTBOARD (SB)

05 September 2007

- AI 4c – Request for Exclusive Use of Willey Building Meeting Room and Kitchen (November 20 – December 12 2007); SB reviewed and discussed the same. Ted moved to approve the request; Caleb Seconded; Motion failed by a 2 to 1 vote.
- AI 4d – Emergency Preparedness – Local Emergency Planning Committee; SB reviewed and discussed the same. No action required.

5. AI 5 – Legal – Entered into Executive Session at 8:05 p.m. to discuss a “Civil Action”. SB exited Executive Session at 8:20 p.m., upon completing the “Civil Action” discussion.

6. AI 6 – Other Business

- AI 6a – Warranty Deed – Land next to Willey Building; Caleb indicated that he had not completed reviewing the deeds; Will discuss at a future meeting.
- AI 6b – Laying Out, Discontinuing, and Reclassifying Highways (Vermont Statute 19) – Request for Road Closure on Whittier Hill – Ruth Glaude; SB reviewed and discussed the same. The SB directed Doug to publish a Warning and provide notification to abutter property owners that on 17 October the SB will meet to discuss discontinuing a Town Right of Way (ROW) that runs through the middle of Ms. Glaude’s property. Caleb agreed to contact Lisa Ginette, surveyor, to have her modify the Glaude survey to remove 30 feet of land on the corner of Smith and Whittier roads that Ruth agreed to donate to the town.
- AI 6c – Open Auditor Position; Doug informed the SB that no one had shown any interest in filling the open Auditor position. Jane Brown (ex-auditor) and Diane Rossi (current auditor) addressed their concerns and provided recommendations and suggestions to the SB concerning future audits. After a discussion, Ted moved to appoint Jane Brown as an interim auditor until the next town meeting; Larry seconded. No discussion, passed unanimously.
- AI 6d – Sawmill Road Bridge – Comments and Response; Doug indicated that he had provided the SB comments to Vermont Agency of Transportation concerning the final bridge plans and had received a reply from Chris Williams - which was presented to the SB for review; SB members reviewed and discussed the same. Ted indicated he would draft a letter to justify the Towns need for the salvageable material from the old bridge.
- AI 6e – Willey Building Committee; RD Eno provided an overview of the Willey building preliminary Repair and Maintenance assessment performed by Rob Brown, Preservation Trust of Vermont. Discussions ensued concerning keys for the building and repairs for the elevator.
- AI 6f – Willey Building Painting; Doug informed the SB that a Request for Bid for painting the Willey building had been posted in the Hardwick Gazette and at several locations in town but no bids had been received. After discussion the SB decided that they would wait until spring to repost the Request for Bid.

MINUTES OF THE CABOT SELECTBOARD (SB)
05 September 2007

- AI 6g – Updated UDAG Resolution – Andy Leinoff presented an updated UDAG Administration Authorization Resolution for signature; SB reviewed the same. Ted moved to accept and sign the resolution; Larry seconded. Passed unanimously. SB signed the same.
- AI 6h – Dog Issues – SB reviewed a letter from Melinda Frahmman concerning a dog bite incident. After a discussion, the SB directed Doug to send a letter and a copy of the Dog Ordinance to Alicia Ovitt and David Morrison, dog owners, addressing the incident.
- AI 6i – Republican and Progressive Party Caucus Notices; SB reviewed the same. No action required.
- AI – New – Doug informed the SB that Bonnie Dannenberg had requested that the Historical Society be allowed to use the Masonic building parking lot during the October 13, 2007 Apple Festival. Larry moved to approve the request; Ted seconded. Motion passed unanimously.
- AI – New – Central Vermont Solid Waste Management District (CVWSWD) Board Opening; Caleb stated that RD Eno had volunteered to fill the CVWSWD position. Ted moved to appoint RD Eno as Cabot's representative to the CVWSWD board; Larry seconded. Motion Passed unanimously.

7. Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 9:20 p.m.

Respectfully submitted:

Douglas Harvey; Town Clerk – Treasurer

**The next regularly scheduled Selectboard meeting will be held
Wednesday September 19, 2007 at 7 pm**