

MINUTES OF THE CABOT SELECTBOARD (SB)  
05 DECEMBER 2007

The Cabot Board of Selectpersons did meet, as warned, at the Willey Building on 05 December 2007 at 7:00 p.m..

Attending were: Leonard Spencer, Larry Gochey (SB Member), Ted Domey (SB Member - arrived at 7:30), Caleb Pitkin (SB Chair), and Doug Harvey (Town Clerk – Treasurer).

Selectboard Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:10 p.m.

1. Agenda Item (AI) 1 – Approval of Minutes. Larry moved to approve the minutes of 21 November 2007 meetings as printed; Caleb seconded. No discussion, motion passed unanimously.
2. AI 2 – Public Comment - Public Comments will be addressed under the corresponding agenda item, as required.
3. AI 3 – Administrative Duties
  - AI 3a – 2007 Budget Review – Shortages; Doug provided the current financial data, estimating a \$25,000.00 plus shortfall to finish out the year. SB reviewed and discussed the same. The SB tasked Doug to contact Chittenden Bank to discuss options (e.g., short term loan, extending date for existing Tax Anticipation Note, new Tax Anticipation Note, etc.). Caleb will Contact the Urban Development Action Grant (UDAG) committee to discuss potential financial options available through the UDAG fund.
4. AI 4 - Correspondence
  - AI 4a – Washington County Clerk – Pre-Budget Meeting Invitation; SB reviewed the same. No action required.
  - AI 4b – Allen Engineering – Fuel Surcharge Effective 26 November 2007; SB reviewed the same. Larry took the action to discuss this with Mike Hogan, Waste Water Commission Chair, and Earth Tech; to ensure they were aware of the increase and to determine if this is still the Towns best option for these services.
  - AI 4c – Chatot Letter Dated 23 November 2007 – Forant/Allaire Docket No. 147-3-04; SB reviewed and discussed the same. No action taken.
  - AI 4d – Vermont League of Cities and Towns – Small Dams in Vermont Questionnaire; SB reviewed and discussed the same. Caleb agreed to complete the questionnaire and provide it to Doug for submission to VLTC.

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5. AI 5 – Legal

- AI 5a – Health Order – 3065 Main Street, Leonard Spencer – Owner; SB reviewed the same. Mr. Spencer provided his rebuttal to the Order and his recommendation for resolution of the issue. The SB adjourned to visit the property to evaluate the issue. Upon reconvening the SB discussed the following Order amendment: “ORDERED that within 14 days of the date of this order a weather tight, water tight door shall be installed on the front entrance and a conventional locking mechanism shall be installed.” Larry moved to have Caleb sign the order as amended; Ted seconded. No further discussion, passed unanimously. Caleb signed the amended Health Order. While in attendance Mr. Spencer was served with the Order; he has 14 days to comply.

6. AI 6 – Other Business

- AI 6a – Willey Building Lift – 1) Proposed Agreement from Bay State Elevator and 2) Unsolicited Option from Schindler Elevator Corporation; SB reviewed and discussed both. SB tasked the Willey Building Committee to contact Bay State Elevator to discuss modifying the proposed agreement from six (6) service visits per year to four (4) service visits but keeping the cost at the proposed \$175.00 per visit.

7. Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 9:15 p.m.

Respectfully submitted:

Douglas Harvey; Town Clerk – Treasurer

**The next regularly scheduled Selectboard meeting will be held  
Wednesday December 19<sup>th</sup>, 2007 at 7 pm**