

MINUTES OF THE CABOT SELECTBOARD (SB)  
07 NOVEMBER 2007

The Cabot Board of Selectpersons did meet, as warned, at the Willey Building on 07 November 2007 at 7:00 p.m..

Attending were: Andy Leinoff, Daniel Cookson, James Gauthier, Laurie Gauthier, Carmel Allaire, Ronald Forant, Keith Burt, Gary Gulka, Larry Gochey (SB Member), Ted Domey (SB Member), Caleb Pitkin (SB Chair), and Doug Harvey (Town Clerk – Treasurer).

Selectboard Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:00 p.m.

1. Agenda Item (AI) 1 – Approval of Minutes. Ted moved to approve the minutes of 03 October and 17 October 2007 meetings as printed; Larry seconded. No discussion, motion passed unanimously.

2. AI 2 – Public Comment - Public Comments will be addressed under the corresponding agenda item, as required.

3. AI 3 – Administrative Duties

- AI 3a – 2007 Budget Review (To Date) – Doug provided a “Profit & Loss - Budget versus Actual” report, dated 6 November 2007, for review. The SB tabled the budget review until the next meeting.
- AI 3b – Vermont Municipal Bond Bank Refunding – Certificate and IRS Form 8038-G Require Signature; SB reviewed the same. Ted moved to sign the documents; Larry seconded. No discussion, motion passed unanimously. SB signed the same.
- AI 3c – Urban Development Action Grant (UDAG) Plan Revision; Andy provided an overview of the changes. SB reviewed and discussed the same. Larry moved to adopt the proposed changes, as amended; Ted Seconded. No further discussion; passed unanimously.

4. AI 4 - Correspondence

- AI 4a – State of Vermont, Enhanced 911 Board – Municipal Government Maintenance Responsibilities Letter; SB reviewed the same. No action required.
- AI 4b – Washington County Courthouse – Fiscal Year Change Letter; SB reviewed the same. No action required.
- AI 4c – State of Vermont, Office of the State Auditor – Grants Management Workshop; SB reviewed the same. No action required.

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- AI 4e - First American Flood Data Services – Community Parcel Program; SB reviewed and discussed the same. SB directed Doug to forward a copy of the letter to Gary Gulka.
- AI 4f - Vermont League of Cities and Towns (VLCT) – 1) Municipal Budgeting and Financial Seminar; SB reviewed the same. SB authorized Doug to attend the seminar. 2) New Vision Plan; SB reviewed the same. No action taken. 3) Health Trust Regional Meetings Registration; SB reviewed the same. No action taken.
- AI 4g – Cabot Health Officer Letter – Health Issues at 3065 Main Street; Gary Gulka, Health Officer, addressed the situation that forced him to issue the health letter. SB discussed the same. SB directed Gary to initiate the Notice of Intent and Draft Health Order and requested that he also research and provide them additional information concerning the process.

5. AI 5 – Legal

- AI 5a – Ken Davis Property Mediation – Doug stated that Charles Merriman, Town Attorney, had contacted him concerning the 24 October 2007 mediation session, indicating that a compromise could not be reached. Thus, a court date will be set in the near future.
- AI 5b – Finding of Fact and Order Regarding Discontinuing of Town Right of Way (ROW) (Old T.H. No. 39) on Ruth Glaude’s Property – Requires Signature; SB reviewed, discussed, and signed the same.

6. AI 6 – Other Business

- AI 6a – Forant /Allaire – Zoning Permit with Access off of the Bolton Road (Old Bayley Hazen Road); Ronald questioned why their zoning permit application, with access off the Bolton road, had been denied. The SB reviewed the zoning application and copies of deeds for the referenced properties. Andy Leinoff informed the SB that there is still an open court case concerning the right-of way (ROW) to the Forant/Allaire property from the Bolton Road. Caleb informed Ronald that the Town could not issue a permit while the case is still pending.
- AI 6b – West Hill Pond Association – Dam Concerns; Daniel Cookson provided an update on the association’s attempt to repair the West Hill Pond dam, indicating that they were looking for help and or suggestions from the SB on how to proceed. Daniel provided the SB a copy of the appraisal report and engineering data that the association had accumulated over the last couple years. Caleb agreed to review the data and to contact the town attorney to discuss what options might be available for procuring the property “under” the dam. Daniel also asked if it would be possible for the association to include a report into the Town Report. The SB concurred and

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informed Daniel he needed to provide their report to Jane Brown, Town Auditor, for inclusion into the Town Report.

- AI 6c – Willey Building Rent Fees – Doug asked if there was a list identifying organizations that were exempt from paying the Willey Building rental fees. The SB stated that currently all Town Committees, Cabot Coalition, School and Library functions were exempt from the rental fees, but added that “paying” customers had priority. Doug questioned if local non-profit organizations, such as the Cabot Skylighters were exempt. Larry stated, in the past, the Skylighters were exempt because of the assistance they had provided in rehabilitating the current SB Meeting room. After further discussion the SB determined the Willey Building Committee should identify in writing what organizations are exempt from paying the fees.
- AI 6d (added) – Earth Tech – Wastewater Contract Extension; Larry provided a copy of the Earth Tech contract extension for review. Earth Tech management will attend the next SB meeting to discuss the same. No action taken.

7. Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 9:30 p.m.

Respectfully submitted:

Douglas Harvey; Town Clerk – Treasurer

**The next regularly scheduled Selectboard meeting will be held  
Wednesday November 21, 2007 at 7 pm**