

MINUTES OF THE CABOT SELECTBOARD (SB)
17 October 2007

Prior to the 7 p.m. scheduled SB meeting, Larry made the motion to enter Executive Session to discuss a mediation issue. Caleb seconded; passed unanimously.

6:15 - Entered Executive Session

6:28 - Out of Executive Session – No action taken.

The Cabot Board of Selectpersons did meet, as warned, at the Willey Building on 17 October 2007 at 7:00 p.m..

Attending were: Carlton Domey, Andy Leinoff, Larry Gochey (SB Member) and Caleb Pitkin (SB Chair), and Doug Harvey (Town Clerk – Treasurer).

Selectboard Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 7:00 p.m.

1. Agenda Item (AI) 1 – Approval of Minutes. Ted Domey (SB Member) was unable to attend the meeting. Thus, approval of the 3 October 2007 minutes was tabled until the next meeting.

2. AI 2 – Public Comment - Public Comments will be addressed under the corresponding agenda item, as required.

- AI 2a – Urban Development Action Grant (UDAG) Account – Andy provided the current financial status of the UDAG fund. The SB reviewed and discussed the same. In addition, Andy presented a revised UDAG plan for review and approval. Andy provided a brief overview of the changes. Caleb and Larry agreed that this issue should be deferred until all three (3) SB members are available to discuss the changes.

3. AI 3 – Administrative Duties

- AI 3a – 2007 Budget Review (To Date) – Doug provided a “Profit & Loss - Budget versus Actual” report for review. The SB reviewed and discussed the same. Caleb was concerned that the cost for the new highway truck was \$46,000 higher than the budgeted \$97,000. Larry indicated that the shortfall was being covered by the \$51,000 from the Highway Sinking fund. A lengthy discussion ensued. An in-depth review of the budget is required to determine if sufficient funds are available to close out the year.

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4. AI 4 - Correspondence

- AI 4a – Apology Letter from Joe Braley – Doug provided a letter from Joe Braley, who apologized to the town for breaking the glass in the Willey building lift.

5. AI 5 – Legal

- AI 5a – Ken Davis Property Mediation – Doug stated that Charles Merriman, Town Attorney, had contacted him concerning the mediation session which is scheduled for 24 October 2007. Doug provided the SB a copy of the Mediation Letter and Interrogatories sent to Ken Davis from Charles. The SB reviewed and discussed the same. Caleb will contact Charles to discuss the upcoming mediation.
- AI 5b – Discontinuing of Town Right of Way (ROW) on Ruth Glaude’s Property – The issue was discussed and minutes documented during the Warned Public Hearing that convened at 6:30 p.m. on 17 October 2007.

6. AI 6 – Other Business

- AI 6a – Public Consumption of Alcohol in Cabot – Doug provided a letter to the SB from the Cabot Skylighters Snowmobile Club addressing their recommendations, to be considered for incorporation into the new Town Policy (currently being developed) concerning Alcohol Consumption on Town Property. The SB reviewed and discussed the same; no action taken.
- AI 6b – Vermont League of Cities and Towns (VLCT) Health Trust 18th Annual Membership Meeting – 16 November 2007. Doug provided an agenda and the registration form for the aforementioned meeting; SB reviewed and discussed the same; no action taken
- AI 6c – UDAG Maintenance Fee – Doug queried the SB concerning collecting a maintenance fee, from UDAG Committee, for the six month period (January through June 2007) that the Town was responsible for maintaining the fund. In previous years the UDAG had paid the Town \$2300.00 for these services. The SB discussed the same. Larry moved to have the Town invoice the UDAG committee for Town services rendered. Caleb seconded; passed unanimously.

7. Larry moved to adjourn the meeting; Caleb seconded. No discussion, meeting adjourned at 8:10 p.m.

Respectfully submitted:

Douglas Harvey; Town Clerk – Treasurer

The next regularly scheduled Selectboard meeting will be held
Wednesday November 7, 2007 at 7 pm