

MINUTES OF THE CABOT SELECTBOARD (SB)  
16 JANUARY 2008

The Cabot Board of Selectpersons did meet, as warned, at the Willey Building on 16 January 2008 at 6:00 p.m..

Attending were: Carlton Domey, R.D. Eno, William Walters, Dean Deasy, Andy Luce, Chip Taylor, Larry Gochey (SB Member), Ted Domey (SB Member), Caleb Pitkin (SB Chair), and Doug Harvey (Town Clerk – Treasurer).

Selectboard Agenda, copy attached hereto, reviewed and duly noted.

Caleb called the meeting to order at 6:02 p.m.

1. Agenda Item (AI) 1 – Approval of Minutes. Larry moved to approve the minutes of 19 December 2007 meeting as printed; Ted seconded. No discussion, motion passed unanimously.

2. AI 2 – Public Comment - Public Comments will be addressed under the corresponding agenda item, as required.

- ✍ Telecommunication Tower Radiation Emission Testing – Carlton stated that he had received a letter from Dale and Janet Newton requesting the results of the emission testing as addressed in the Town Zoning Regulation. Carlton also provided a letter from UNICEL that stated that an analysis had been performed in July 2007 that indicated the emissions, at the worst case scenario, were well within the Federal requirements. The SB reviewed and discussed the same and tasked Carlton to contact UNICEL for a copy of the actual analysis report to determine if the analysis meets the Zoning Regulation requirements.
- ✍ Web Site Overview – William provided an overview of the current web site status and usage rate. He requested \$24.95 to purchase a 100 pack of compact disc. The SB authorized the purchase.

3. AI 3 – Administrative Duties

- ✍ AI 3a – Bay State Elevator Company – Willey Building Lift Examination and Lubrication Proposal – Proposal was accepted at the 19 December 2008 meeting but was not signed. Caleb signed and dated the proposal.
- ✍ AI 3b – Open Auditor Position; Doug informed the SB that only one individual, Sue Freeburn, had applied for the Auditor position. After a discussion Ted made the motion to appoint Sue Freeburn to fill the open Auditor position; Larry seconded. No further discussion, motion passed unanimously.
- ✍ AI 3c – 2008 Proposed Budget (General & Highway Fund) Review; The SB reviewed and discussed the proposed budgets, including inputs from the Fire Department, Wastewater Commission, Planning Commission, Cemetery Commission,

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- Conservation Committee, and Library. A preliminary budget was established and approved, with the final review and approval to be scheduled later in the month
- ✍ AI 3d – 2008 Appropriations Review; The SB reviewed and discussed the Appropriations list, provide by the local Auditors, which included the new request from organizations that had been approved at previous Town Meetings. In addition, the SB reviewed the request from four new organizations. The SB agreed to include all request in the 2008 Town Meeting Warning with the exception of one; The SB agreed that the \$150.00 appropriation request from Brian Houghton, for upkeep and maintenance of the Cabot War Memorial, should and will be included in the annual Willey Building budget.
  - ✍ AI 3e - 2008 Town Meeting Draft Warning – The SB reviewed, discussed and provided inputs for the draft Warning. The final warning review and approval will be scheduled for later in the month.
  - ✍ AI 3f – Green Up Vermont Letter – Identify Green-Up Day Coordinator; after review the SB identified Gary Gulka as the Cabot point-of-contact.
  - ✍ AI 3g – Request for Proposals (RFP) Approval – Painting Willey Building and Willey Building Roof; SB reviewed and discussed the same. After minor modification, the SB approved the RFP's.
  - ✍ AI 3h – State of Vermont, Policy and Planning Division-Mapping Unit – 2008 Certificate of Highway Mileage; SB reviewed and discussed the same. Larry moved to approve and sign the certificate; Ted seconded. No further discussion, Motion passed unanimously.

4. AI 4 - Correspondence

- ✍ AI 4a – State of Vermont, Department of Environmental Conservation – Public Notice of Draft Amendment of ID-9-0043 for Proposed Change to Transfer Ownership of Indirect Discharge Permit; SB reviewed and discussed the same. No action taken.
- ✍ AI 4b – Vermont League of Cities & Towns (VLCT) – Unemployment Insurance Trust, Inc – Annual Rate Assessment; SB reviewed and discussed the same and verified the increase was included in the 2008 budget.
- ✍ AI 4c – Vermont Coalition of Municipalities Board of Directors – Request to Adopt a Resolution for a “Statewide discussion of the advantages and disadvantages of breaking from Act 60/68; SB reviewed and discussed the same. No action taken.
- ✍ AI 4d – Washington County – Proposed 17 month budget for fiscal year 2008-2009; SB reviewed and discussed the same and verified the cost was included in the 2008 budget.
- ✍ AI 4e – Chittenden Bank – 2007 Tax Anticipation Note Pay Off; SB reviewed the same. No action required.
- ✍ AI 4f – Vermont Campaign to End Childhood Hunger – Cabot Assessment Sheet; SB reviewed and discussed the same. Larry moved to have copies of the assessment be available for the public review at Town Meeting day; Ted seconded. No further discussion, passed unanimously.

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- ✍ AI 4g – Vermont League of Cities and Towns – Insurance Coverage Available for Municipal Property Rental; SB reviewed and discussed the same and tasked Doug to provide a copy to the Cabot Coalition.
- ✍ AI 4h – Brian Greaves – Texas Refinery Advanced Analysis Program Data; SB reviewed and discussed the same. No action required.

5. AI 5 – Legal

- ✍ AI 5a – Health Order – 3065 Main Street, Leonard Spencer – Owner; Caleb indicated that he had inspected property and that the requirements of the Health Order were met.
- ✍ AI 5b – Ken Davis versus Town of Cabot – Tax Appeal Status; Doug stated that Charles Merriman, Town Attorney, had gone to court for a pretrial hearing and that Mr. Davis failed to appear. Charles anticipates the trial will be scheduled for early March 2008.

6. AI 6 – Other Business

- ✍ AI 6a – Heating Fuel Cost – Doug informed the SB that the Clerk’s Office still had not received a contract from Ultramar for heating fuel but Ultramar had provided a credit for some of the previous deliveries at a cost of \$2.49 per gallon.
- ✍ AI 6b– Letter from Baron Wormser – Bill for Damage to Mailbox; SB reviewed and discussed the same and tasked Doug to write a response to Mr. Wormser informing him that the Town is not responsible for damages to mailboxes.
- ✍ AI 6c – Fire Department – Emergency Rescue Vehicle Replacement; Dean Deasy informed the SB that the current Rescue vehicle had reached the end of its serviceability life. The Fire Department requested that an article be included in the 2008 Town Warning requesting the Town vote to authorize the Fire Department to enter into an agreement, not to exceed \$150,000.00, to procure a new Emergency Rescue Vehicle. The SB concurred with the request.
- ✍ AI 6d – Next SB Meeting; Doug asked if the SB would like to schedule a Special Meeting to finalize and approve the Budget and Warning. After a discussion, it was decided that a Special Meeting would be held on 30 January 2008 @ 7:00 PM.

7. Larry moved to adjourn the meeting; Ted seconded. No discussion, meeting adjourned at 10:12 p.m.

Respectfully submitted:

Douglas Harvey; Town Clerk – Treasurer

**The next regularly scheduled Selectboard meeting will be held  
Wednesday February 6, 2008 at 7 pm**