

**VERMONT Application for Addition to the Checklist (VT VOTER REGISTRATION FORM)**

17 V.S.A. § 2145

(Please print clearly, use ballpoint pen, and bear down hard.)

I, \_\_\_\_\_ hereby make application.  
(Last Name) (First Name) (Middle Initial)

to have my name added to the checklist of the Town or City of \_\_\_\_\_.

**By checking the boxes below, I swear or affirm that these are true statements:**

**Yes No Are you a citizen of the United States?**

**Yes No Will you be eighteen years of age or older on or before the day of election?**

**Yes No Are you a resident of Vermont?**

**If you checked "No" in response to any of the three questions above, DO NOT complete this form. You are not qualified to vote in Vermont -- Please contact the Secretary of State for more information at (800) 439-8683.**

ONLY if you are registering to vote for the 1<sup>st</sup> time in Vermont, AND you are mailing this to your town clerk individually, you must submit a photocopy of one of the following: current & valid photo identification OR bank statement, utility bill, or government document with your name and current address. (You do not need to submit I.D. if you have been previously registered in VT, if this form is submitted as part of a voter registration drive, or if you return this form to the clerk's office in person.)

I was born on \_\_\_\_\_ at \_\_\_\_\_ (State)  
(Month/Day/Year) (Town or City)

**Mailing Address:** \_\_\_\_\_ **Tel. # (Optional):** \_\_\_\_\_

**My principal dwelling is located at:** \_\_\_\_\_  
(E911 street address including number or exact physical location, if no E911 address)

By checking the boxes below, I swear or affirm that these are true statements:

**I am a resident of the Town or City of \_\_\_\_\_.**

**I have taken the Voter's Oath OR I will take the Voter's Oath before I vote in Vermont.**

**My VT Driver's License or Personal I.D. # (PID#) issued by VT DMV is \_\_\_\_\_ . This # is REQUIRED. IF you do not have a VT PID# issued by VT DMV you must enter the last 4 digits of your Social Security Number: \_\_\_\_\_ . If you do not have a VT PID#, or SSN, the Secretary of State will assign a unique number to you. You cannot register to vote without completing this information.**

The last place I was registered to vote was: \_\_\_\_\_  
(Physical location – include number, street, town, state and zip code)

By registering to vote in the above named town in Vermont, I authorize my name to be removed from the list of registered voters in any previous place where I was registered to vote. I was registered there under a maiden or different last name, which was: \_\_\_\_\_

**I meet all of the eligibility requirements to vote in this municipality. I hereby swear, or affirm, under penalty of perjury and other potential federal or state criminal penalties of up to a \$10,000 fine, or imprisonment for not more than fifteen years, or both, that the statements made by me in this application are true. (13 V.S.A § 2901; 42 U.S.C. § 1973gg-10).**

\_\_\_\_\_  
Today's Date: Month/Day/Year

\_\_\_\_\_  
Applicant's Signature

**VOTER'S OATH** (Vermont Constitution, Chapter II, Section 42): You solemnly swear or affirm that whenever you give your vote or suffrage, touching any matter that concerns the state of Vermont, you will do it so as in your conscience you shall judge will most conduce to the best good of the same, as established by the Constitution, without fear or favor of any person.

FOR OFFICIAL USE – VOTER'S OATH

I hereby certify that on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, I administered the Voter's Oath to the applicant.

\_\_\_\_\_  
(Official's Signature)

CHECK ONE:

\_\_\_\_ Town Clerk of (town or city) \_\_\_\_\_

\_\_\_\_ Notary Public (county) \_\_\_\_\_

\_\_\_\_ Justice of the Peace (town) \_\_\_\_\_

\_\_\_\_ Other Official (specify) \_\_\_\_\_

\_\_\_\_\_  
(Please print your name legibly)

**FOR TOWN OR CITY CLERK USE:** The Town Clerk, has reviewed the application OR the Board of Civil Authority has reviewed the application AND the applicant was added to the checklist. The applicant's usual polling place is: \_\_\_\_\_.  
OR the applicant was rejected and NOT added to the checklist. The reason(s) for rejection are: \_\_\_\_\_.  
Signature of town clerk \_\_\_\_\_.

**KEEP THE YELLOW COPY OF THIS APPLICATION FORM.** Contact your Town or City Clerk to make sure your application has been received. Bring your yellow copy to the polls when you go to vote. This is your proof you have submitted an application to the checklist before the deadline for registration.



**VERMONT VOTER REGISTRATION INFORMATION**  
(HOW TO FILL OUT THE Vermont "APPLICATION FOR ADDITION TO THE CHECKLIST")

**To be eligible to vote in Vermont you must:**  
2122)

(Eligibility requirements are in 17 V.S.A. § 2121, 2122)

1. be a citizen of the United States;
2. be a resident of Vermont and a resident of the town in which you apply to be added to the checklist; (OR be a military or overseas voter qualified under the federal Uniformed and Overseas Citizens Absentee Voting Act whose last place of residence in the United States immediately prior to moving overseas was in a Vermont town or city);
3. take, or have previously taken, the Voter's Oath; and
4. be 18 years of age or older or will be eighteen on the day of election.

**If you are registering to vote for the 1<sup>st</sup> time in Vermont, and you are mailing this application to your town clerk individually, you must also submit a photocopy of one of the following forms of identification: current & valid photo identification or bank statement, utility bill, or government document that contains your name and current address.**

**You must include your Vermont DMV-issued Driver's License No. or Personal I.D. No. (VT PID#) on the voter application.** If you do not have a VT PID# issued by DMV, then you must include the last 4 digits of your Social Security No. (SSN). **If you do not have either, you must check the box swearing under oath and penalty of perjury that you do not have either a VT PID# or SSN and the Office of the Secretary of State will issue you a unique identifying number.**

**Where to File:** Keep the yellow copy for yourself, and submit the original(s) of the form to the Town or City Clerk in the town or city in which you reside. Addresses are on the Secretary of State's web site, <http://www.sec.state.vt.us>, or call your town clerk, or call the Elections Division at (802) 828-2363 or (800) 439-8683.

**When to File:** The application must be received by 12:00 noon on the second Monday before the day of an election in order to vote in that election. Town clerks' offices are open from 10:00 a.m. to 12:00 noon on this Monday. If this Monday is a legal holiday for the State of Vermont, you can submit your application up until 12:00 noon on the Tuesday prior to the election. If you apply through the Department of Motor Vehicles (DMV) or another voter registration agency, your application must be postmarked or accepted before the second Monday before the election.

**Getting on the Voter Checklist:** You are not automatically registered to vote by filing this application. If the Town Clerk or the Board of Civil Authority finds that you meet the eligibility requirements you will be added to the checklist and become a registered voter. You will be notified in writing whether or not your application has been approved. If you have not received notification, call your town clerk. If you are not eligible, the Board must state the reason in writing and give you a chance to be reconsidered. If you are still denied, you can appeal in writing informally to a superior or district judge in your county. (No filing fee or lawyer is required.)

**Voter's Oath:** If you have previously voted in Vermont, do not take the voter's oath again. If not, take the oath in front of a person authorized to administer oaths. (Any notary public, town clerk, justice of the peace, or any person authorized to administer oaths in Vermont.) If you do not take oaths you may take it as an affirmation. Be sure the official completes the certification. If the filing deadline is close, you can file your application without taking the oath, and take the oath on Election Day. If you intend to request an early or absentee ballot, you must take the oath before requesting the ballot.

**SERIOUS PENALTIES FOR FALSE INFORMATION ON AN APPLICATION TO THE CHECKLIST**

**It is unlawful to give false information concerning your qualifications to be a registered voter of a town or city in Vermont. The penalties are serious, including penalties of up to a \$10,000 fine or imprisonment for not more than fifteen years, or both.**

**Note to Town and City Clerks:** The applicant retains the yellow second page copy when the application is completed. After the Town Clerk or Board of Civil Authority acts, complete the bottom of the application form and mail a copy to the applicant.

The laws relating to voter registration are in 17 V. S. A. §§2121-2150. If you have questions, call your town clerk or call the Elections Division, Office of the Secretary of State at (802) 828-2363, or (in Vermont) (800) 439-8683.

**Note:** If you were provided this form when you applied for or renewed a motor vehicle driver's license or by a voter registration agency you may decline to register. If you decline to register your failure to register will remain confidential and will be used only for voter registration purposes. The fact that you may have submitted this application in connection with a motor vehicle driver's license application or renewal, or through a voter registration agency will

remain confidential and will be used only for voter registration purposes.