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**CABOT PUBLIC LIBRARY  
TRUSTEES' MEETING THURSDAY, MAY 11, 2006  
MINUTES**

Trustees present: Paula Davidson, chair, Judy Boucher, Ron Lay-Sleeper, Diana Klingler, R.D. Eno; Connie Koeller, Librarian

1) Convened at 5:25 PM.

2) R.D. moved, Judy seconded to approve the minutes of the meeting of April 13 as submitted. Motion carried.

3) Shelving: Connie and cabinetmaker Paul Council met on May 1 to discuss design. Among the questions that arose were: Should the "lip" be reproduced or should the shelves all be flush to one another? Should the new shelving exactly resemble the old? If shelves are flush, should they be uniformly at the depth of the current top shelves, in which case strips of old and presumably unfinished flooring will be exposed that are now covered by the lower units? R.D. added that, if the two sprinklers projecting from the walls are non-functional or were to be moved, more vertical space would be available; but Connie said the top shelves are practically inaccessible at present. Paul cannot begin work until August in any case, so several months remain to agree on a final design, but that leaves only two regular Trustee meetings. Paula suggested a special meeting for the sole purpose of discussing and deciding on a final design.

4) Facilitating transfers from General Fund to Library. Ron has talked to Chris Kaldor, who told him the Town has limited access to cash until tax revenues arrive in November. R.D. recalled that the Town borrows against anticipated tax revenues in the spring and wondered why the Library can't receive its funds from that source, from which all other Town expenses are paid. Ron will continue his conversations with Chris.

5) Connie reported that the Library's EIN (IRS employer ID) had gone "inactive," but that she had resolved the problem; henceforth, we must send a letter to the IRS every two years updating the "in care of" name (Trustee chair) to keep it active. The EIN can be cited by donors to obtain tax deductions for gifts made directly to the Library (as opposed to the Friends, see below) and is required for application to the VLCT Health Trust.

6) Discussion of joining the VLCT Health Trust Inc. Connie has sent a letter of application. The fee will be \$350; Connie will find out whether it is one-time or annual. The Library will need a personnel health policy. Membership should begin as soon as possible, and appropriated funds could be used for that purpose.

7) Connie reported that the Friends now have 501(c)(3) status under the Vermont Rural Education Collaborative "umbrella." The Friends moved cartons of books out of the

Meeting Room on April 22, and Connie notified David Carpenter (chair, Willey Bldg. Committee). Paul moved, R.D. seconded to turn Library book sales over to the Friends as their project. Passed.

8) Discussion about painting of Temecula Canyon “presented by W.H. Fletcher, painted by his wife, Emma Brown, born in Cabot.” Painting has historical value; Fletcher may have published the Cabot Gazette and run the store in town before moving to California. The subject of the painting is a scene from “Ramona,” a popular novel by Helen Hunt Jackson published in 1884. The painting had hung in the Library extension, in the teen section. Connie recently took it down, and, after adjournment, the Trustees hung it in the Meeting Room.

9) Connie met with School librarian Holly Kruse to apply jointly for “Vermont Reads,” the state-wide one-book community reading project. This year’s selection will be “As Long As There Are Mountains.” Connie said she had hoped the Cabot Historical Society would sign as another applicant.

10) Adjourned at 7:52

Next Meeting: June 8 at 5:15

Submitted on May 21 by R.D. Eno, secretary