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**CABOT LIBRARY TRUSTEES
MEETING OF JUNE 9, 2006
MINUTES**

Present: Trustees Paula Davidson (chair), Judy Boucher, Ron Lay-Sleeper (treasurer), Judy Boucher, Diana Klingler, R.D. Eno; Librarian Connie Koehler

1) Convened at 5:25

2) Paula moved, Diana seconded: to approve the minutes of the meeting of May 11 as submitted. Motion passed.

3) Librarian's Report: Connie will use some of the funds from the sale of unwanted books to Ben Koenig of the Country Bookstore to refresh the Vermont collection. Discussion of a library blog: Connie is interested as an alternative to a website and easier to maintain; blogs are "where young people are going," and the library could post links, programs and even its catalogue. Connie often cruises libraru blog and websites and finds them valuable. R.D. moved, Paula seconded: To authorize Connie to start a blog at a time of her choosing. Motion passed.

4) Treasurer's Report: Ron has continued discussions with Chris Kaldor about facilitating cash transfers from the General Fund. The Selectboard has approved regular transfers of \$1,000 a month, and Connie received a check for \$3,000 to cover expenses through the end of May. In the past, the librarian has drawn down appropriated funds at irregular intervals by request to the Town office, and any undrawn balance of the annual appropriation was remitted to the Library as a "windfall" on December 31. Ron will propose that the Library receive an advance against its anticipated appropriation of \$4,000 on January 1, to carry it through the end of April, and, thereafter, 1/8th of its "approved appropriation minus \$4,000" each month. For the remainder of 2006, Ron will propose that the Library receive 1/7th of the remainder of its 2006 appropriation every month.

In another matter, Connie explained that, in 2005, she had failed to submit a time sheet for one sick week in October, 2005, and a final pay period in December, 2005; the money she ought to have received was paid out to the Library in its windfall appropriation on December 31, 2005. Realizing it had failed to pay Connie for two weeks in 2005, and not realizing it had included that sum in the 2005 windfall, the Town remitted a make-up payment to Connie in 2006, duplicating a payment. Now the Library will pay the Town back the duplicate sum.

5) Trustees appointed Ron and Paula as an ad hoc shelving committee.

6) Meeting adjourned at 6:35

Next regular meeting July 13, 2006

Submitted by R.D. Eno, secretary