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CABOT PUBLIC LIBRARY
TRUSTEES MEETING December 13, 2006
MINUTES

Present: Trustees Paula Davidson, Ron Lay-Sleeper, Diana Klingler, R.D. Eno; Librarian Connie Koeller
Absent: Trustee Jody Boucher

- 1) Convened at 5:40
- 2) Minutes of previous meeting not yet available
- 3) Discussion of Town and Grant Accounts – the two accounts are now separated to make it easier to track expenditures from the annual Town appropriation. The Town Account breakout will appear in the Town Report.
- 4) Librarian's Report. There was good attendance – about 85 – at the String Collective dance. The Library will be closed on December 26. One Thursday a month, the home schoolers will come to the Library for play practice.
- 5) Discussion of Problems with the Willey Building. Connie reported that the building is unevenly heated, often too hot in the summer and too cold in the winter; the furnace sometimes blow cold air and takes a long time to warm up; some of the storm windows in the theater have not been lowered into place yet; more light is needed over the front entrance; responsibility for snow clearance needs to be determined; advance notice of events scheduled in other parts of the building during Library hours would be appreciated (in effect a Willey Building calendar). R.D. has brought some of these questions before the Willey Building Committee already.
- 6) Reimbursement Schedule. This has still not been settled with the Town Office.
- 7) Fund-Raising. The fund-raising letter has raised \$318.
- 8) R.D. moved and Ron seconded **to enter executive session at 6:45 to discuss a personnel matter.** Carried by voice vote. R.D. moved and Ron seconded **to exit executive session at 7:00.** Carried by voice vote. R.D. moved and Paula seconded **to approve 2007 Town appropriation request of \$49,571 and a 2007 budget of \$50,121.** Carried by voice vote.
- 9) Adjourned at 7:05

Submitted by R.D. Eno, secretary