

CABOT PUBLIC LIBRARY

TRUSTEES MEETING SEPTEMBER 13, 2007 B MINUTES

Present: Trustees Diana Klingler (president), Ron Lay-Sleeper, Judy Boucher, Jon Vara, R.D. Eno; Librarian Connie Koeller

Convened at 7:04

1) Ron moved, Judy seconded **to approve the minutes of the meeting of August 8 as submitted. Passed on voice vote.**

2) Treasurer's Report. Ron asked whether we should keep all UDAG funds in a separate account. R.D. moved, Judy seconded **to open a separate savings account for UDAG receipts and expenses. Passed on voice vote.** The initial deposit will be \$10,001.16 from the matured CD and \$14,174 from the UDAG fund, closing out the 2006 community grant.

3) Cabot librarians have been clipping articles about Cabot from local papers since 1876. The Library now has several large scrapbooks of these clippings. Clippings have not been added recently, and Trustees felt the Library need not continue the tradition but should keep the scrapbooks as part of the Cabot collection.

4) Shelving. Paul Council's expected date of arrival is November 27. R.D. and Connie reported that the Selectboard has declined to give the Library exclusive use of the Meeting Room and kitchen during the construction period, citing loss of potential revenue from rentals, but that we might store books in their on the understanding that others would use the rooms. After discussion, it was agreed that Connie could move her computer and other office necessities into the Reading Room to provide limited Library service, and that books could be boxed and stored in the Meeting Room without security concerns. Diana moved and Judy seconded **to accept the Selectboard proposal to use the Meeting Room for storage on a non-exclusive basis during construction from November 20 to December 12. Passed on voice vote.**

5) Librarian's Report. Connie reported a record month in August, with visits up 25%, circulation up 14%, and program visits up 15%. She noted that the Library has won a CLIF (Children's Literacy Foundation) grant, thanks to the Cabot Creamery, which has both sponsored (i.e., funded) the grant of \$1,700 and donated to the Library our required \$300 match, for a total of \$2,000. The Library has will receive between 100 and 110 new books. There will be two presentation ceremonies.

6) Trustees had no objection to displaying Jody Stahlman's paintings in the Library during Foliage season, September 29 through October.

7) Discussion of setting up a Staples account for Connie's convenience. R.D. suggested she also have a look at on-line office supply outlets.

8) Connie will draft a fund-raising letter for 2007.

Adjourned at 8:35

Submitted by R.D. Eno

