

CABOT LIBRARY TRUSTEES
MEETING OF JUNE 14, 2007
MINUTES

Present: Trustees Diana Klingler (chair), Judy Boucher, R.D. Eno; Librarian Connie Koeller

Convened at 7:06 PM

1) R.D. moved, Judy seconded **to approve the minutes of the meeting of May 10 as submitted. Passed on voice vote.**

2) Librarian's report. The Library moves to summer hours. In January, the hours increased from 17 to 20 hours/week, the new schedule to the end of August calls for 18 hours/week. Connie will participate in the summer reading program. Discussion of air conditioning for the Library. Noted that an air conditioner has been installed in the Town Office. Trustees agreed that, if there is enough money in the checking account, Connie should shop for an air conditioner suitable for installation in the Children's Room to cool at least that and the adjacent Librarian's area. Discussion of replacing the card files with revolving racks for the video collection, and of the need for more space to house the fiction collection. R.D. suggested Connie wait until the shelving has been completed to contemplate further changes in Library furnishing.

3) Shelving discussion. Paul has submitted a timetable that calls for installation of new shelving to begin in October '07 and continue into the spring of '08 in stages. Purchase of materials will begin at once.

4) Connie noted that there will be a personnel change in November, since Emily will be taking maternity leave.

5) Meeting adjourned at 8:00 PM.